



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SRN Adarsh College
• Name of the Head of the institution	Dr. Sakuntala Samuelson
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08026677100
• Mobile no	9480742574
• Registered e-mail	principal_degree@agieducation.org
• Alternate e-mail	principal_degree@agieducation.org
• Address	#75, 5th Main, Chamrajpet
• City/Town	Bangalore
• State/UT	Karnataka
• Pin Code	560018
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	Bengaluru city university				
• Name of the IQAC Coordinator	Mr. Poornaprazna M G				
• Phone No.	08026984966				
• Alternate phone No.	08026677100				
• Mobile	9886606153				
• IQAC e-mail address	poorni488@gmail.com				
• Alternate Email address	naac@agieducation.org				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generateHTML_agar/eyJpdjI6IkRTWjFhTjdmS29BaUZvZDRrbFZvRnc9PSIsInZhbHVlIjoideFYVDZMblwveWE4azBwWGZkWTA4SFE9PSIsImlhYyI6ImJiYzI2NT">https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generateHTML_agar/eyJpdjI6IkRTWjFhTjdmS29BaUZvZDRrbFZvRnc9PSIsInZhbHVlIjoideFYVDZMblwveWE4azBwWGZkWTA4SFE9PSIsImlhYyI6ImJiYzI2NT</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.agieducation.org/college/naac-event-calendar.php">http://www.agieducation.org/college/naac-event-calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.5	2008	16/09/2008	13/09/2013
Cycle 2	B	2.61	2016	15/05/2016	24/05/2021
<b>6.Date of Establishment of IQAC</b>			16/09/2008		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0000	0000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	<b>25000</b>
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
* Faculty Awareness programme (Visit to Adarsh Health Centre & Hostel) - 10/12/2020	
* Road Map for Quality Audit - 05/03/2020	
* FDP on Working with Google Platform - 27/05/2021	
* Workshop on NEP 2020 - 09/07/2021	
* Felicitation of Achievers - 02/08/2021	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
1. Faculty Development Program - 25th November 2020	A faculty development program was initiated by the IQAC Cell and the Divyangan cell on November 25, 2020. The speaker was Mrs. Jessy Samuel, Principal, Shiela Kothavala institute for the deaf. The theme of the FDP was 'Understanding psychology of the specially abled students.
2. Faculty Awareness Program - 10th December 2020	Faculty awareness programme has been organized in which all the staff members are facilitated to visit college hostels and health clinic maintained by AGI.
3. Professional Development for faculty - 17th February 2021	The faculty members and P G students to enroll their names for NET/ KSET training programme which will start from 17th February 2021.Total 20 hours of classes will be conducted. It is made compulsory for all the faculty members.
4. Impact of Artificial intelligence on life of common man - 8th & 9th April 2021	The online webinar on 8th & 9th April 2021 on the topic of Impact of Artificial intelligence on life of common man in association with KSTA for students and faculty members.
5. A CeLT (Adarsh Centre for e-Learning )	The faculty members & students representative have been selected to setup the A CeLT initiative of IQAC with the objective to develop e-content , classroom, recordings, Digital library related to subjects etc.
<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Council Meeting	01/12/2020

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	25/02/2022

**Extended Profile****1. Programme**

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	428
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	212
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	159
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1 Number of full time teachers during the year	20
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	20
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8433725
4.3 Total number of computers on campus for academic purposes	118

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum given by the University. At the beginning of every academic year, all the departments prepare the academic calendar which includes lecture & practical hours, industrial visits, seminars, guest lectures, extension activities etc.

Based on the competency mapping subjects are allocated to faculty members which give a clear edge for them to deliver the topic at its best. Key areas wherein special attention is given while allocation

of subjects are:

? Subject specialization

? Keen interest in the subject

? Good results in the previous year exams

? PhD registration on the same/similar topic

? Presenting papers in seminars, conferences etc.

Time table is prepared in consultation of all departments

Distribution of syllabus is done and faculty members organize their work diary accordingly. Classes are conducted and recorded in the work diaries.

Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars.

Special lectures are delivered by eminent scholars on topics related to the curriculum further intensify students' learning experience

Periodic tests and assignment are given Slow learners and fast learners are identified. Efforts are made to improve slow learners. Fast learners are provided with additional matter and encouraged to take up intercollege competition and excel in University examination. They are encouraged to apply for higher education.

The college has an inclusive learning policy of the DEAF students sharing the class room with the regular students. Hence the curriculum delivery for the Divyangjan students also needs to be addressed. There are 2 sign language interpreters who are also DEAF and a co-ordinator who frame their time table to suit the regular timetable. All the interpreters are well versed with the syllabus. A summary of the class is given to the co-ordinator who interprets it into sign language along with audio. These are saved and accessed in the ACeLT (Adarsh centre for e Learning and Teaching). Text books are audio recorded in the Braille Resource Centre(BRC) of Bangalore University and available for the Blind.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.agieducation.org/college/naac_aqa_r/2020-21/1.1.1.pdf">http://www.agieducation.org/college/naac_aqa_r/2020-21/1.1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is considered the guiding light in the academic journey each year. It is prepared at the commencement of each semester. Principal in consultation with faculty members, IQAC, HODs prepare the Academic calendar.

Examination Committee, various associations, committees are given the same and it is displayed in staff room as well as uploaded on college website for implementation. The academic calendar includes tentative schedule of curricular, co-curricular and extra-curricular activities. This helps the departments to plan accordingly for their own department programmes and events. It also helps the learners to plan their academic and extracurricular activities.

The academic calendar includes the schedule for conduction of internal exams. Under CIE all the teachers give assignments to the students for practice and it is regularly monitored by them. Assignments are given to students by the respective course teachers as and when each chapter is completed and it is notified in the notice board and message sent in whatsapp.

- Internal assessment test for Practical subjects also will be intimated

In the Academic calendar at the end of semester.

- Before starting of each internal assessment test, assignments are given to the students for each subject which includes homework, problem solving, Group discussion and quiz.
- Seminars are done by the students on topics of interest in each course during the respective hour.
- Internals are conducted, evaluated and also marks are discussed. It is displayed along with attendance.

The Principal conducts meetings on regular basis with all



departments to review curricular and extracurricular activities to monitor the implementation and progress of all the activities mentioned in the academic calendar. Based on these review meetings some changes, if required are made in the schedules of activities.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

336

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

S.R.N Adarsh college strongly trusts in mixing cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability with a view to ensure holistic development of the students. The students must become empowered professionals and contribute to the economic and technological development of the nation besides winning skills for realistic reasoning and decision

making in times of crisis. During past decades, the college has made efforts onwards developing value based education to graduating students with a vision to promote values to be a better citizen.

#### Gender Equality

Gender equality and equal opportunity for women are necessary in the institution. Every activity and program of the circular of the institute should provide equal opportunity for the development of the girl students and the female staff. Students of fourth semester B.COM, B.B.A, were thought about the gender equality, Family, caste, village and women in India, emotions and behaviour, sex and spirituality which talks about gender discrimination, violence against women, measure to improve the status of women. This course went on for. Totally 100 students from B.com, 25 students from B.B.A and attended this course.

#### Environment and Sustainability:

The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental and public health' climate change and implications on public health, global warming, burning of fossil fuels, automobile emissions and acid rain, agricultural practices (chemical agricultural) and India's agricultural productivity and dairy development: the green and white revolutions; the green revolution and GM crops (Science and Society). Totally 13 students from 2nd semester B.B.A, 81 students from 2nd semester B.COM, attended this course and it went on for 30 days. The current issue of environment awareness has been thoroughly addressed by the college, in curriculum; sustainable development is of much importance.

#### Human values

The students must understand the human values and follow professional ethics in their relevant field. Various departments organised the lectures on human values, especially on gender equality, women empowerment, organisational behaviour, scope and nature of organisational psychology, concept of human values positive personality and skill development, attitude, nature, formation, barriers to change in attitude and ways to overcome barriers, interpersonal relationship, group dynamics etc. for the students of 1st semester B.B.A and 2nd semester B.C.A. totally 13 students from B.B.A and 21 students from B.C.A attended this course for 32 days.

## Professional Ethics

To develop the ethics and learn the rules of good behaviour for today's most common social and business situations, including the common courtesies of life. To create the awareness among students to follow the professional ethics, functions of marketing manager, advertising, business ethics, role of a manager, personality development, nature and importance of professional ethics, corporate communication skills, reading skills, importance of presentation skill in business, physical media, communication ethics, ethical issues in business communication, meaning of interpersonal skills was thought to the students of 4th semester B.com, B.B.A and B.C.A. totally 117 students attended this course for 30.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

428

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.agieducation.org/college/naac_agar/2020-21/1.4.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.agieducation.org/college/naac_agar/2020-21/1.4.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/1.4.2.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

156

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

95

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The aim of the Institution is to make all students admitted in the college equipped and competent to face the challenges and to achieve more knowledge in their academics. To achieve this students need special attention and interventions to make their learning activity more enriching and effective. The following are the some of initiatives taken by the Institution

1. Bridge course
2. Remedial classes for slow learners
3. Advanced programs for fast learners
4. Value-added programs
5. Special assessment & sign language classes for the Divyangjan

## Bridge Course

Students admitted in first year come from different boards of Std 12. Some students are new to the course as they do not have previous background in the program they have chosen. BBA courses can have science students who would have no commerce back ground. BCA students may have no exposure to Computers but they are eligible for BCA program. To boost up the academic skill and confidence of such students in learning process, all the departments of the college conduct bridge course for first year students before the commencement of regular classes every year. The purpose of bridge course conduction is not only to bridge the gap between subjects studied previously and the subject they would be studying in first year but also revise what they had studied the previous year. A structured plan is sort out for seven days. Every day the faculty members train the students for three hours as per schedule. Based on the outcome of the Bridge course and their PU results we have identified Slow learners and Advanced learners.

### Remedial/motivation classes for slow learners:

Remedial Coaching - Students with learning difficulties are provided additional help. Regular remedial classes, discussing previous years' question papers, closer supervision, more individual attention and the use of stimulating teaching strategies, these students make better progress.

Extra classes are conducted for the difficult subjects (based on the previous university results) in the curriculum. We have divided slow learners into groups and encouraged them to do small projects with the support of the advanced learners. They are encouraged to attend value added programs. Remedial classes helped the students to score good marks in their next semesters and it also helped the Divyangjan students to score good percentage, To mention few of them - Dharmendra , Jagadeesh got distinction marks in the University Examinations.

### Advanced programs for fast learners

Advanced learners are identified on the basis of their performance in the class as well as class tests. College encouraged these students to take up higher level learning and academic responsibilities. Institute encourages advanced learners by sending

them for intercollege competition and training them to score better grades by helping them to attend content beyond syllabi programs such as NPTEL, SWAYAM etc.

Faculty members attend these NPTEL courses and 4 of them secured certificates.

One of our Advanced learner Janhavi, (BBA student) secured University rank.

Placement drives have been arranged for Advanced learners and many of our students got placed in different companies.

### Value-based courses

Several add on courses and value based courses are given to all

Special assessment is done for the DEAF students by Cheshire home that specializes in this. Accordingly, coaching and add on course is arranged in communication skill and Advanced Excel

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.2.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
428	18

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences



Use of student-centric methods is always a priority in Teaching-learning activity. In UG & PG Colleges several curricular and extracurricular activities are conducted which provides the training ground in various skills like communication, critical thinking, presentation, writing and organization of events and activities etc.

1) **Experiential Learning:** It is an engaged learning process whereby students learn by doing and by reflecting on the experience.

a) Institute arranges and takes students to Industrial Visits at various Industrials zones. This activity definitely gives the updates about the current problems and practices in the industrial sector. (Karnataka Milk Federation -KMF, Karnataka Soaps and Detergents Ltd-KSDL)

b) Department of Commerce asked students to do Internship on Goods & Service Tax which is important for the commerce students to know the practical applications of it.

c) Career and Placement Cell organizes various Talks, Seminars and Programs from an eminent speakers and experts to upgrade the students and to make them ready for competitive world.

2) **Participative Learning:** It is a way of organizing the classroom that motivates learners to participate in the act of teaching, a peer-based learning process. In this way, learning is focused on increased student participation, so it is basically student centered.

a) Every year Our College organizes Quiz competitions and Special Lectures on Various Topics to help students to improve their level of knowledge on various current themes.

b) BBA Department makes the use of case study method frequently to make students to think and elaborate the solutions in certain problem situations and evaluated their creative opinions and views during the Individual and Group Discussion.

c) The College organized Inter-class competition at UG and PG level which gives an opportunity to explore their talents at various areas, student seminars are the other methods used for making learning more participative

d) Webinar arranged on Intellectual Property Rights to Impart Knowledge on Patent Act. Intellectual Property Rights (IPR) Awareness is critical to shaping an environment that is conducive to fostering creativity & innovation in the country.

e) Guest Lecture arranged on the topic E-Commerce and Entrepreneurial to provide knowledge of E-Commerce platform among the students.

3) Problem Solving: It is a process or act of finding a solution to a problem; this generates scientific temperament in developing problem-solving methods

a) PG Department conducted Mock-Viva to 4th Semester M.com Students to make them understand the real-viva and to improve their performance in the same. Which resulted in, all the 4th semester students secured good marks in Viva conducted by University.

b) Mentoring activity is the other activity enable students to approach to the problem solving. Open discussion, question answer sessions are beneficial in smooth conduction of teaching and learning activities effectively.

c) Institution initiated one step ahead in student centric activities by introducing Certificate Courses and Add- on courses by Department of Commerce, Management, Computer Science and PG Department-M.com.

d) Stock Market Guest lecture arranged to Impart practical knowledge of Trading in the stock market among the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.3.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for

advanced knowledge and practical learning. Classrooms are fully furnished with LCD/OHP/Computers. ICT can complement, enrich and transform education and optimize the delivery of information. Therefore, the institution has a significant concern for providing infrastructure to enhance the learning experience of the students. Enabling the ICT in teaching learning process has helped to improve teaching and learning with greater accessibility and delivery of information to the students. Institution creates e-learning environment with enabling all classroom with ICT tools like LCD projector, WI-FI facility provided in campus, audio-visual facilities etc. faculty member are using additionally digital platform like Zoom Class, Google classroom, Google forms etc. for ease of doing classwork like submission of project, PPT, Internal Test and assignment etc.

1. Institution has Eleven ICT enabled classrooms apart from one ICT enabled conference room. Also, institutions have multimedia teaching aids like Computers, Laptops, audio systems, internet connectivity, scanners etc. and effectively utilize them in the teaching process.

2. Every teacher develops E-content with use of PPTs on various topics of curriculum and students benefited from those PPTs. Faculties have their Blogs which they continuously update on curriculum base or general topic, where they instruct students to read and write their opinion on it. This practice helps in participative learning with use of ICT.

3. College has its own YouTube channel, Facebook Page and Instagram where we host live webinars.

4. The library also takes initiatives in E-learning process; they have 'EASY LIB' (Library management software) as well as subscription of 'N-LIST' to access the online E-books, E-Journal and database for faculties as well as students. Library takes initiative to conduct training for students, where they give hands on training to students on 'How to use N-LIST' Library also has a collection of More than 6000 E- Journals, 1,99,500 E-Books, 6,00,000 E-Books & True NDL and more than 20 CD's related to curriculum and extensive topics.

5. All the departments conduct the online webinar, workshop and online quiz on various topics for constructive teaching and learning process. Faculties participated and completed online FDP, workshop and webinar in ICT enabling teaching.

6. Faculties taking online sessions, mentoring and guest lectures

deliver the online learning very functional to connecting students. For Project work faculties give guidance using ICT tools as well as Project viva also conducted using online platforms like Google meet and Zoom. The Institution continues to develop the e-learning environment more robust and competitive in assessment of teaching, learning and evaluation base. The student centric approach is created through experiential, collaborative and participative learning methods and caters the needs of students.

The Institution continues to develop the e-learning environment more robust and competitive in assessment of teaching, learning and evaluation base. The student centric approach is created through experiential, collaborative and participative learning methods and caters the needs of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

163

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are well informed during the orientation programme itself regarding the university norms for the award of internal assessment marks as well as the rules and regulations pertaining to the internal assessment tests and university examination.

Based on the Academic Calendar, the Internal Assessment Examination (IAE) will be conducted at regular intervals of time. The timetable for the Assessment test will be prepared by the Department Exam cell and displayed in the Department Notice Board and also circulated to students.

College conducts two IAE. IAE will be conducted for 50 marks with duration of 90 minutes. The marks will be informed to the students on the same day and for slow learners Special Evening Classes will be conducted to improve their Performance. The evaluated answer sheets will be issued to students in class room. The student can approach the teachers in case they need a clarification on the award of marks based on the scheme of valuation discussed in the class. The mark list for Internal Assessment will be prepared and displayed in the notice board. The Assessment marks of the students are updated in the optra /i pomo and also the Progress of Students in Internal Assessment is sent to their parents through SMS.

Remedial classes are conducted to improve the academic performance of slow learners.

The college conducts Internal Assessment re-exam for the slow learners and the updated marks are displayed in the notice board.

Transparency initiatives at institute level:

- Basic eligibility for evaluation process is made known to students through university website, notice boards and class counseling.
- Institute also notifies the criteria for allocation of term work marks through notices and class counseling.
- Staff meetings are conducted periodically to review the evaluation process.
- Display all unit tests marks within a week after end of unit tests.
- At the end of each semester, The Principal verifies the internal marks for all the students.

## Internal Assessment is Robust

1. Students are briefed through faculty in orientation programmes.
2. Unit tests are conducted by all teachers at the end of each unit. The teachers make sure that the pattern of the questions is according to prescribed norms. The internal examinations are also conducted for practical courses.
3. The university norms relating to course-wise examination pattern are communicated to the students in class. The university circulars in this regard are circulated to the faculty members and administrative staff time to time. They are also displayed on the notice boards for students.
4. Evaluation methods and examination schedules are made available in the class notes board.
5. An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations
6. For effective understanding of the evaluation process, the faculty members give classwise/ course-wise instructions about unique features of internal/external evaluation of that course.
7. Changes in schedules, patterns, methods if any, are immediately notified to the students through notice boards and also through classroom briefing by the concerned subject teachers.
8. The internal assessment mark lists are displayed and the students signature for acceptance.
9. The subject teacher briefs the students in the classroom about their attendance and performance in the internal examinations.
10. It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-evaluation.
11. Students are free to interact with the teacher to resolve grievances if any, regarding the Assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.agieducation.org/college/naac_aqr/2020-21/2.5.1.pdf">http://www.agieducation.org/college/naac_aqr/2020-21/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination related grievances are taken care of by the examination committee and the office duly assisted by the department in charge.

There is a system of mentoring done at the department level since the student is likely to approach the class teacher or the mentor first. This is taken up in the department level and if a suitable solution can be suggested, it is adhered to. If it has to go through the office to the University level, then a written letter is taken, and the issue analysed. Accordingly, the matter is represented to the University thro the liaison officer in the office. The office staff provide various documents if necessary. The liaison officer submits the documents to the University case worker and assists in getting an acknowledgement for having submitted. This is later followed up every time he visits the Office of the Registrar of Evaluation. If a fine has to be paid for wrong entries in the official papers, it is done with the help of the liaison officer Mr Manjunath.

Marksheets are printed in the computer section in the Pariksha Bhavan and this is followed up. The new mark sheet is released as soon as it is received in the college office by contacting the student thro the number provided. A full set of documents are maintained for further references.

Process of solving grievances:

1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process.
2. The internal assessment exam schedules are prepared as per the university guidelines and communicated to the students well in advance.
3. To ensure proper conduct of formative tests, invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
4. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

1. Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other



certificates issued by university are handled at examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.5.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Response:

- The students and parents are informed about the outcome of the courses in the orientation Program Organized at the beginning of the every year. The Principal while addressing the students and parents communicates the vision, mission and core values of the institution.
- Program Outcome and Course Outcome of all the Courses are informed to students through Notice Boards and College Website.
- The outcome, specific outcome and course outcome are prepared keeping in mind the core values of the institution such as nurturing the atmosphere of academic excellence, innovation and promoting human values. Teachers communicate the outcomes of each course to the learners for their better understanding.
- Many faculty members are involved in curriculum design and academic committees of Bengaluru City University of Bengaluru as members of board of studies and syllabus framing committee members. Their inputs are also considered in syllabus framing for incorporating course outcome. Faculty members attend syllabus revision workshops to understand the needs and outcome based nature of revised syllabi.
- SRN Adarsh College Students course outcomes are evaluated through semester end examinations conducted by the College and University. In addition to examinations, various activities, workshops, seminars, group discussions, college trainings, competitions are also organized for achievement of these

**outcomes .**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.6.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.6.1.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Response:**

- The institution follows the guidelines of Affiliated University and IQAC to prepare the Program Outcomes. PO's and CO's are prepared for the comprehensive and integrated growth of the students.
- The college plans for the attainment of COs and POs throughout the period of instruction. The spirit of team work, leadership traits, patriotism, empathy, communication skills, IT competencies, adaptability is promoted through the activities conducted by the associations and committees.
- Planned curriculum is monitored by the heads of departments to measure the progression. The attainment of the outcomes is assessed through methods that evaluate students through conventional and non-conventional patterns like Semester end examinations, projects, viva's, presentations, field work, classroom interaction and practice exams.
- At the end of the semester the students assess their understanding of the subject with a questionnaire. This is the indirect attainment of Pos and Cos
- This is analysed by the department and modifications are made in the method of teaching and value based courses are added to supplement for any laxity

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year****112**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://www.agieducation.org/college/naac\\_agar/2020-21/2.7.1.pdf](http://www.agieducation.org/college/naac_agar/2020-21/2.7.1.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0.75**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://www.agieducation.org/college/naac_aqa_r/2020-21/3.1.3.pdf">http://www.agieducation.org/college/naac_aqa_r/2020-21/3.1.3.pdf</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution provides a definite atmosphere for promotion of innovation at business club. All required facilities are provided and guidance is extended to the students. Students are encouraged and necessary support is provided to actively involve in the publication of research papers.

Awareness meet, workshops, seminars and guest lectures are organized. Students are provided opportunities to directly interact with outstanding resource person excelling in their fields. Training is provided for creating awareness in various fields such as marketing, human resource planning, financial management, etc.

The sole objective of the business club is to exhibit their new ideas and to have industrial exposure in order to build good career

for the students. Models expos are encouraged. Finance assistance will be provided for research publications.

Financial support is extended to the students for exhibiting their models at the Idea Generation Contests, Competitions held by other organizations. Students are provided with an opportunity to acquire skills for commercialization of their product. The Local Entrepreneurs are invited to address the students and inspire them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/3.2.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	<a href="http://www.agieducation.org/college/naac_agar/2020-21/3.3.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/3.3.1.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **Training for Pulse Polio abhiyaan :28/1/2021**

With a view of sensitizing the students to the harms of polio and benefits of Pulse polio drops, this training was given to NSS volunteers in association with BBMP, Chamarajpet, Bengaluru.

- Home and Community composting and Waste Management: 12/2/2021

A hand on workshop was organised on waste segregation and home/kitchen composting was organized.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/3.4.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/3.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1196

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year



### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Building Status Available

Total built up area ready 6967 (sq.mts)

Total Administrative area (carpet area) ready 930 (sq.mts)

In order to implement the plans and achieve desired goal, the Institute has created adequate infrastructure- state of art computer labs, library, language lab, faculty rooms, class rooms, seminar Hall and auditorium with audio visual facility. The whole campus has Internet facility with dedicated lease line. The campus has well equipped playground, gymnasium, hostel and mess. Institute has facilities for Xerox, canteen facilities within the campus. Institute is maintaining a conducive environment for the students.

#### Well Equipped Classrooms:

Classrooms are spacious, well ventilated with the seating capacity of 60 students. Well-equipped with mounted LCD projectors, white screens, podium, green boards.

#### Auditorium / Seminar Hall:

Institute has well equipped auditorium with 100 seating capacity with A/C and LCD, Internet facility and Audio-Video recording system.

#### Computer Lab

Institute has an advanced & well equipped computer lab with assembled PCs adequately supported by 60 MBPS leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN.

The institute has all supportive equipment's such as scanners, printers, MSDN software, speakers, Laptop, LCD projector etc. Also, a language lab for improving the communication skills of the students with respect to accent, voice modulation, diction with proper construction of simple and complex sentences.

#### Well Stocked Library:

Library is a heart of any institute. The library is very spacious and well-furnished to create a pleasant environment for the students. It plays vital role in enhancing the user's knowledge. Library is equipped with segmented in Reference Section, Journal Section, Reading Hall, Digital library, etc. The library has collection of Textbooks, Reference, General and Rare-books, Journals, e-journal and CDs, LED TV etc. The library uses EasyLib software.

#### Sports ground, Gymnasium and indoor game faculty

This is available with a team of support staff headed by a capably physical education.

The circulation of books is based on Bar- Code. The UG library has a collection of 10,453 Books with 4510 Titles, 43 Journals, 7 newspapers, 8 journals, 5 magazines and 20 CDs. Library has collection of books on Accounting, Banking, Finance, IB, Marketing, and Sales, HRM, Training and General books. Open Source repository of Shodhganga, INFLIBNET, NPTEL and also British Council membership is available for the students and faculty members.

#### Boys & Girls Hostel

Adequate hostel facilities are available like Mess, Generator

Backup, and Water Cooler with purifier, WI fi, Solar System, TV room, Gymnasium, Visiting Doctor, and Telephone.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_aqr/2020-21/4.1.pdf">http://www.agieducation.org/college/naac_aqr/2020-21/4.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution provides Indoor and outdoor sports and game facilities to both girls and boys. The students participate in inter institute, inter university, state level, national level and international level sports competitions. Also, annual sports events are organized for both outdoor and indoor games. During annual sports meet there is provision for audience gallery for the spectators. Winners are felicitated with mementos/ cash awards.

We have a spacious and well equipped playground, where students can play outdoor games like Cricket, Kabaddi, Badminton, and Volleyball and so on. Qualified Physical Director has been appointed to take care of day to day games and sports activities of the college. College teams are formed to take part in State level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted in the interdepartmental level every academic year and the winners are awarded accordingly.

Indoor games such as carom, chess, and Table tennis are encouraged and equipment is provided to the students. The students are provided with jersey and other sports wear.

#### Gymnasium

A well-equipped gym is provided and maintained in the basement for the benefit of students and faculty members. It is maintained by the department of sports and regular training is provided to the students by the physical education director and his assistant.

**Cultural Activities:** Students are very much encouraged to participate in the cultural events held in the college like Technical fests, Fresher's day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent

to other colleges for intercollegiate competitions like dances, skits, mimicries etc. Annual cultural fest called "MERAKI" is organized every year to promote cultural events among the events. A dedicated team consisting of faculty and students members organizes cultural events.

Cultural Committee and Sports & Games Committee play an excellent role for over all development of the student's community. They organize various cultural activities like youth festival, NSS day, Women's day, Fresher day, Talent hunt, Dance competition and other such activities to explore the talent and creativity of students. Many competitions like dance, song (group and solo), writing, debate, rangoli, flower decoration, poster making, painting etc. every year at the time of Youth Festival and social gatherings and the winners are felicitated during award distribution ceremony.

#### Yoga and Wellness

There is yoga and prayer hall dedicated for promoting wellness among the students. Yoga activities are organized regularly by the Department of Sports. Due to Covid-19 situation, these events are organized through online.

#### NSS

College has a dedicated NSS team to promote social service. A team of 100 NSS volunteers along with NSS Coordinator organize service and awareness oriented events throughout the year. Budget sanctioned by the university and the college management is utilized for these activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.1.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.1.2.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_aqa_r/2020-21/4.1.3.pdf">http://www.agieducation.org/college/naac_aqa_r/2020-21/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

84,33,725

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software - Easy Lib
- Nature of automation (fully or partially) - Partially
- Version - 2008
- Year of Automation - 2008

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.agieducation.org/college/naac_aqa_r/2020-21/4.2.1-1.pdf">http://www.agieducation.org/college/naac_aqa_r/2020-21/4.2.1-1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**87,634**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**98.88%**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standard of education and flexibility offered by the Internet - universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and stable wired or Wi-Fi network campus for the students.

We have set up a whole campus with different WiFi zones in each campus to access WiFi easily.

Computer lab is well-equipped with assembled PC's adequately supported by 60 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN.

LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Gigabit Switches) are installed. As per the requirements of access point 10/100 (Megabits) or 100/1000 (Gigabit Switches) are used.

Wi-Fi facility: IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Library, Department corridors and at the Class rooms. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

Also using Fortinet firewall to prevent illegal access of internet. continuously assesses the risks and automatically adjusts to provide comprehensive real-time protection across the digital attack surface. These include secure sockets layer (SSL) inspection (including TLS1.3), web filtering, and intrusion prevention (IPS) to provide full visibility and protection for any edge. Gateway Anti-Virus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform. Fortinet offers visibility and control over 2000+ key applications. It offers complete visibility on which applications are being accessed within the organization and by which user, irrespective of their ports and protocols. This stops sophisticated application-layer threats right at the network perimeter, ensuring Application Security.

**Intercom Facility:** The campus is well connected with a well-planned Telecom Network with intercom facilities is provided. Additional BSNL land line connections are available

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.3.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

84,33,725

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc. in the institute. The maintenance of physical, academic and support facilities are carried out by the respective departments with the help of in house staff on daily basis and periodically. And care has been taken to keep the equipment, machine etc. in working condition. In case of breakdowns standard procedure is followed to bring the equipment/machine in working condition. A supervisor is appointed to monitor and maintain the physical facilities and Housekeeping. A brief description is presented below on maintenance and utilization of some facilities.

Laboratories (All Labs & Computer center): Each laboratory has one teacher as lab in- charge, a Lab Assistant and attendant. Lab in-

charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with change in the syllabus. Dead stock verification (Physical Verification) is carried out to verify working/nonworking/missing equipment etc. Preventive maintenance and performance monitoring is carried out. Every laboratory assistant keeps the record of utilization of equipment, computers and other required material for experiments.

**Library:** Librarian with supporting staff has been appointed to maintain both the libraries. They focus on the availability and utilization of instructional material in teaching and learning process. At end of the Academic year stock verification is done. Librarian will prepare the report on the same and utilization of books by the students and staff. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments this is then processed following the procurement procedure.

**Sport/ground/equipment:** Physical Director of the institute looks after the sports facilities and the activities. The sports equipment is issued to the students as per the schedule of the events. If any equipment get faulty, sport director submits proposal for maintenance. Preventive maintenance measures are taken in time. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, and awards for the students etc.

**Class Rooms:** Class rooms are allocated to all departments along with necessary ICT tools. The class rooms are utilized as per the time table of the department. The class rooms are cleaned on daily basis monitored by institute supervisor. Head of the institute, HODs and Class teachers also monitor the cleanliness and ensure that the cleanliness is maintained in the class rooms.

**IT facilities:** All departments in the institute have PCs, essential software, LAN and Wi-Fi facility. The laboratory technicians and system administrator maintain the IT facilities in the institute. In case of major issues of maintenance vendors are hired for maintenance of IT facilities.

**Electrical, Drinking water coolers, Lift etc.:** Institute has

employed technicians (electrician and plumber) for up keeping and maintenance of electrical and water drinking facility. Institute has also appointed housekeeping staff to maintain the gardens.

CCTV, Security etc: To maintain internet connectivity and CCTV security system, network and system administration team is appointed. Annual Maintenance Contract has been given a company called Pinnacle. LCD projectors, air conditioners are maintained with the help of external agencies. Security staff including ladies guards under a security supervisor is employed to safe guard the whole premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.4.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.4.2.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

51

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12 (Pending)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://www.agieducation.org/college/naac_agar/2020-21/5.1.3.pdf">http://www.agieducation.org/college/naac_agar/2020-21/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

43

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

43

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**43**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

-

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Various committees are formed in the College for the smooth and efficient management of activities.

**Academic council:** Consists of class representatives of each class along with their class teachers. They participate in the decisions taken in the department and pass on information to the rest of the class. This committee is co-ordinated by the heads of the departments.

**Placement and Career Guidance Cell**

The cell organizes career-oriented workshops for the outgoing students. It conducts coaching classes for competitive exams by inviting experts. It invites industries and companies for Campus placements.

**Alumni Association**

The association invites Alumni to visit the College to interact with present students to tell their success stories. It encourages alumni to bring industries and companies for campus placements.

#### NSS Committee

This committee plans and executes National Social Service Programmes for students. Several extension activities are planned for the college and in the neighbourhood to inculcate sensitivity in students on social issues.

#### Eco club:

Eco club plays an important role in creating environmental awareness amongst the future generation. It helps to teach the students the importance of protecting the environment.

#### Anti-ragging Cell Committee:

This cell functions to prevent any physical or mental torture or any disorderly conduct towards any student of this institution causing apprehension, dread, humiliation or agitation in him or her.

#### Sexual harassment elimination Cell (SHE)/Women's cell

Cell promotes measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment, and other acts of gender-based violence by organizing awareness programmes

#### Human rights protection cell

The committee strives to create awareness about human rights among staff members and students through seminars and workshops. It also encourages students to know & exercise their rights and responsibilities in a most noble way.

#### Cultural committee

The Cultural Committee is responsible for all intra and inter collegiate cultural events in the College. It informs members of staff and students about the events.

#### Annual report/College Magazine committee



This Committee is formed to publish a regular / periodical magazine that highlights staff /students concerns and activities.

#### Sports committee

The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding. This committee plans and conducts National special days like Independence day and Republic day programmes.

#### Divyangjan cell

Add on classes and career counselling is done separately for these students by the cell. They also conduct coaching and counselling to faculty members on how to deal with challenges faced while teaching the Divyangjan students.

#### Research Committee & Incubation Centre

This committee monitors and addresses issues related to research. The Research Committee is responsible for providing vision and leadership in relation to research and research training.

#### Library Committee

It prepares rules and guidelines with regard to hours of access, circulation policies and other regulations to offer better services to the users.

#### Code of Conduct Committee ( Discipline committee)

This committee is in charge of providing the norms of behavior in the campus. They create awareness on this and circulate material regularly.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/5.3.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SRN Adarsh College has a registered Alumni Association. It was registered on 22nd April 2021 with Registration No: DRB2/SOR/8/2021-2022.

SRN Adarsh College and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Our institution alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management.

The Alumni Association Contribution through various means:-

1. Alumni Interaction: Alumni of AGI give inputs to aspiring BCom/BBA graduates. They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.

2. Placement & Career Guidance Assistance: Alumni are working in

organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

3. Entrepreneurship Awareness: Some of our Alumni have established startups in different sectors. They decided to become entrepreneurs during their academic span at AGI. Through the journey as an entrepreneur they learnt various skills & knowledge. They enlighten the students with their success stories and challenges faced.

4. Alumni Meet: We at SRN Adarsh College have a tradition of inviting alumni for Annual Alumni Meet. In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to academicians for moulding the aspiring students.

5. Promoting Institute Events: Alumni associates with various events conducted at AGI.

6. REMEMBER - A virtual alumni meet for BCom, BBA students of the batch 2015-2018 was organized on September 19, 2020. It was a fun filled interaction of the Alumni students with their juniors.

7. Prem Jain & Rajath P S , alumni students of 2007-10 were invited to be a part above meet as special guests to share their success stories.

8. RECONNECT- A virtual International Alumni meet with Mrs. Laxmi Sand & Mrs. Priya Mehta of 2018-2011 was organized to commemorate International Girl Child Day.

9. To commemorate International International Disabled Day , on December 4 , 2020 our alumni divyangjan student Ali Abbas was invited to motivate & to share his corporate experience with our DEAF students.

10. Interaction session on Placement & Internship was conducted by our Alumnus Kishore on 9th January 2021.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/5.4.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs) A. ? 5Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is:

Institutional Mission is important for the present while institutional vision helps to see the future. The latter is a source of inspiration and motivation. Both are realized in concrete terms only if there is a strong leadership. Creativity and innovation are the foundations of the present higher education system. Multi modes of entry and exit have inspired NEP. Several optional courses are encouraged. Thus it is important to keep in tune with changing times. Keeping this in mind the vision and mission are suitably selected and modified from the mission 25 years ago.

**Our Vision**

Adarsh College is committed to the student's success and excellence in teaching. It empowers the students to enrich the social, cultural and economic vitality of our nation and the global community at large.

**Our Mission**

Adarsh College is devoted to the enhancement of the educational experience of our students and helps them to achieve their full potential and become good and responsible citizens. The college will

strive for excellence in all its activities.

#### GOALS AND OBJECTIVES

1. To achieve academic excellence.
2. To compete them at national and international level in all areas of life.
3. To develop leadership qualities.
4. To develop all round personalities of the students.
5. To provide orientation to students towards research.
6. To promote the faculty towards quality research and examination.

#### Core Values

- 1.Pursuit of Excellence through Education
- 2.Social Responsibility and Civic Awareness
- 3.Honest and Moral Uprightness
- 4.Empowerment through Education
- 5.Respect for Life and Creation

#### AN ENDURING LEGACY IN EDUCATION

Adarsh Group of Institutions (AGI) - a reputed educational establishment, located at Chamarajpet, began its journey in 1971. Since its inception, the organization has provided high quality education amalgamated with world class infrastructure. We are proud to be an ISO 9001-2008 certified institution with NAAC grading of B+. Our consistent excellent results are a testimony of our focus and commitment towards implementing and improving pedagogic practices.

Adarsh prepares graduates who have a strong desire to learn and grow continually, welcomes new ideas, value diversity with desire to succeed and give one's best towards excellence in all spheres of life. Its curriculum includes perspective building skills and competencies for improving communication skills, problem-solving skills, creativity, innovation and teamwork that also meet the needs of the diverse sectors of the country.

Our commitment is to provide the very best quality education. We are constantly striving to upgrade amenities and infrastructure that

facilitate the learning process. Comfortable lecture rooms (with AC), Well-Stocked Libraries, State-of-the-Art Science and computer labs, cafeteria, air-conditioned auditoriums, gymnasium, are some of the infrastructure facilities that ensure an enriching learning experience.

The governance of the institution is reflective:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee.

The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration is constitutionally and systematically decentralised. This makes every stake holder responsible and accountable to his work and actions.

Several committees are established with faculty and students as organising members. Each committee has well defined functions and responsibilities. Students organise events and take part as master of ceremony. Leadership qualities are taught.

University appoints a syndicate member to the Governing Council and the council has 4 faculty members along with management representatives. They plan the meetings and present the SWOC and representations to the university through the university nominee.

We cherish and uphold stakeholder participation in almost every activity. Parent - Teacher meetings are regularly held and parents feel free to meet with the management too. The inclusive approach is commendable. Parents are invited for inauguration, graduation and

College day.

The news about various activities are published in the local news paper and gets wide publicity. The natural and spontaneous reception of this news is the only propaganda to the college especially during admissions. College bustles with activities.

Alumni chapters are always active, either visiting or delivering lectures or honouring us as chief guest with their presence. They are the motivating factors of our students and our brand ambassadors.

Every class has a class representative who represents the class in all decision making processes with the Head of the department.

Divyangjan students are our gems. They assist us in many ways and are a joy to be with. They participate in sports along with the normal students and often win prizes. They take part in cultural events and win prizes. Two of our MCom and BCom students are interpreters for the other students and are paid by the management. They are part time teachers. They assist the other physically challenged students to apply for scholarships and in their day-to-day activities. Their co-ordinator helps in putting together the various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College is well aware of that strategies give overall direction to the growth of the college. It involves factors based on SWOC:

1. Advantage of resources (S)
2. Emerging opportunities (O)
3. Responding to barriers and resistance (W & C)

Perspective plans are devised keeping in mind short term, medium term and long term development plans.

Academic plans: To introduce several multi-disciplinary subjects as

optional as welfare measures of students. To apply for more programs which will be employment oriented and entrepreneurship based.

**Administrative plans:** To apply for permanent affiliation, 12B status, NIRF ranking and eventually autonomy. To be thrifty in financial resources giving importance to directing the available revenue for the welfare of the students.

**Extension activities:** To sensitise students to environmental issues, awareness to health & wellness, to appreciate and develop tolerance towards weaker sections and physically challenged.

**Alumni:** To be part of the regular activities of the college, motivating students and supporting faculty members especially in keeping them up to date the current scenario in employment.

**Institution- Industry tie ups:** To bring in more industry related guest faculty and Field trips with internships for exposing student to the real world.

**One activity successfully implemented:**

Academic & admin, Finance, Energy, Environment, Waste Audits conducted

In the beginning of the year these audits have been done. Action taken accordingly shows that the plans were effectively deployed.

Academic - many value based courses have been introduced. As we implement NEP more are in the pipe line

Administrative - Application to NIRF is in the process. Permanent affiliation will be applied for next and eventually 12B. Scholarships have been awarded to several students from the poorer sections of the society. Faculty members and office staff have helped in applying for scholarship to all students. Divyangjan students given priority in scholarships by approaching APD, helping hands and Samardhanam.

Extension activities - waste audit has sensitised the entire community into reuse and recycle. ITC collaborates with us to do this. NSS students are part of several eco-friendly activities in their day-to day life. Divyangjan department caters to many needs of the students and inclusive education is the hall mark of the college.



Alumni- International and national level alumni meets were conducted and alumni have visited the college as chief guest. Best alumni award is constituted and given to an entrepreneur girl alumni this year.

Industry- Academia tie ups - Tie ups with KSTA and Pharma industry have helped the college and the students in industry visits, work shops, research grants and national level seminars.

On the whole the audits as part and parcel of the strategic plan to improve the college has proved effective.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.2.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.2.1.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Organogram:

The organisational structure of the college encompasses faculty members, office staff,

support staff, Heads of the departments, committee chairpersons, IQAC, Principal and

management.

These constituent bodies serve in monitoring and regulating different functions in the college.

Operational issues and problems are identified, recognised and remedies found. Committee meetings are regularly conducted and action taken. Management meets the Principal regularly for updates. Monthly power point presentations are submitted to the Secretary to keep the

management informed of all aspects of the college. Departments submit weekly reports of classes conducted, internal exams done and assignment submission. Attendance registers and

work done statements are submitted at the end of the month by every faculty member. Marks registers are maintained in the departmental level. The office monitors the CIE and

University examination result analyses them. This is also submitted to the management thro the Principal. All committees meet regularly to organise programs with the help of students

for the students. In the whole there is smooth functioning and regular monitoring happening in all fields.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The administration takes care of all the internal stakeholders faculty and support staff. Some of them are:

- Gifts during teachers day
- Sweets distribution during festivals
- Technical training
- Re-imburement for conference fees
- Sponsor membership fees
- Travel grants for official duties
- Free health clinic by a doctor who visits the college everyday for 2 hours
- Provident fund
- Gratuity
- Study leave and OODs
- Encouragement to do higher studies - OOD for writing exams, attending viva etc
- Paid maternity leave
- Sick leave
  
- Free stationary

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All faculty members are advised to submit their performance

appraisal report thro the Heads of the department each year. The questionnaire consists of qualifications, result analysis, papers published, experience and contribution to the college in the current year. Any recommendations for improvement also are mentioned. This is analysed by the principal in consultation with the management and returned to the faculty member for any action to be taken. This is signed and files.

This is a report for academic performance and achievements. The faculty member is suitably rewarded for their good work. If there is a laxity on the part of the teacher in pursuing research or in excellence in teaching, guidance is given for improvement.

Students also have a chance of giving a feedback on the teacher on the last day of their stay in the college. This is also analysed and discussed with the teacher. Student feedback helps in the teacher understanding his or her need to improve in methods of teaching, punctuality, fairness in giving internal marks, language skills, regularity and general personality.

Continuous evaluation helps the teacher to improve and grow in their fields. The annual appraisal report of the teacher will be made available for them for their self-intospection.

Non-teaching staff are evaluated by the principal and in the general survey done with students. Advice on patience, availability and politeness is given.

All appraisals are shared with the management

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.3.5.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Adarsh Vidhya Sangh is registered at the Registrar of Societies under KSR act of 1960 as a not-for-profit organization. SRN Adarsh College is a unit of Adarsh Vidya Sangh, catering to the higher

education needs of students in the community of Chamrajpet. It is also registered under the 12A of the income tax act as the charitable trust and the income is exempted by section 139 of the Act. It is also recognized under Goods and Service Act (GST) for exemption.

The finances of S R N Adarsh College is approved by the Management(Audited statement of account and the budget) as per the statutory requirement. The Secretary receives these documents, duly approved and recommended by the committees and Principal who ensures that the funds are prudently administered in compliance with statutory rules and regulations of the institution.

The statutory auditors execute the role of the external audit in compliance with the rules and regulations governing the Society as per the objectives of the Institution.

Internal audit however, is done at the institution level on stock taking and is a biannual effort by the Sangh office.

The books of accounts are computerized in the updated version of Tally 9.6.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

S R N Adarsh College has a transparent and well planned financial management system in which the Management is the main source of funds. The harmonized Governing body coordinates and monitors the optimal utilization of the funds for the promotion of learner-centric ecosystem.

- The Institution is a centrally managed non-profit organization with honorary governing body members which ensures the income generated is spent optimally in the institution itself
- A financial advisory body is in place to manage funds.
- The management provides financial supports to seminars/workshops/expert talks/Association activities/Faculty Development programmes
- The extracurricular activities of the students are a major concern and adequate funds are provided by the management for Sports and Cultural activities
- Scholarships and free ships to the deserving students
- Provident fund(PF) and Employee State Insurance(ESI) benefits are provided to the Management appointed staffs
- Financial Resources of the institution are
  - Tuition fee
  - Hostel Fee
  - Grants From individuals, philanthropist
- Tuition fee is used for the infrastructure and academic activities
- Transparency and accountability is ensured by conducting an annual audit of the statements.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.4.3.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has contributed significantly for institutionalization the quality assurance strategies

Details are as follows:

### Conducting Seminars/Workshops/Conferences by the College

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching- e-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multivalent knowledge portal and signing MoUs with research institutes to re-defining the boundaries of a vitalizing, meaningful and holistic education the IQAC has been a proactive player in the overall benchmarking process.

- For academic excellence SRN Adarsh College set Up ACeLT (Adarsh Center for e Learning and teaching). In order to develop e-content recordings, videos and audios for both our regular students and Divyangjan students by using sign language alongside our righteous Miss Shridevi.
- On November 25th 2020 a facility development program was initiated by the IQAC Cell and the Divyangjan cell, the theme of the FDP was understanding psychology of the specially abled students The resource person was Mrs. Jessy Samuel, Principal, Shiela Kothavala Institution for the Deaf. The event was a grand success.
- On 4th December 2021 the management organized campus visits for all the staff members to know about AGI and how they have maintained the hostels and health clinic. So that staff members can know more about Adarsh Group of Institution.



For the faculty as well as students (M.Com) institute had organized NET/KSET Training program which was conducted on 17th to 28th February 2021. The resource person was Dr. Janakiram. Program was held for 20 hours and under the guidance of the resource person two faculty members cleared K-SET.

a) Submission of Data for AISHE portal

b) Participation in NIRF - application has been uploaded

c) ISO certification - at the time of this uploading the institution is submitting documents for ISO

d) FDP was conducted on 27th may 2021

e) Achievers were felicitated for 100% results

f) With academic support from NAAC Quality audit workshop was conducted 5th March 2021

g) Workshop on NEP conducted with CESS 9th July 2021

h) Two day workshop on AI was conducted in association with KSTA funding.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.5.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance in accordance with the University schedules. This is displayed in the notice board and circulated. Any changes is announced in class and sent to students thro whatsapp.

All newly admitted students attend the Orientation Programme, in

which they are made aware of the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-h

Students are also given a guided tour of the campus and the various facilities.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

All Committees have student representatives who are part of organizing of events. They meet regularly to take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken individually by teachers for their respective courses, through IQAC. Feedback is properly analyzed and shared with individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

POs and Cos are explained and monitored. CO attainment is done through Exit survey and this helps in modifying the approach of teaching and introducing better Value based programs

Employers feedback and parent feedback are also taken into consideration while planning this. During the placement drive also the HR managers visit the college and feedback is taken orally. These interactions help in assessing the academic programs

Guest lectures are arranges with many University officials as resource persons. Informal sessions with them also help in evaluating ourselves.

Work diaries and registers are regularly signed by Principal to check and follow-up. Work done online is documented with the help of secretaries who consolidate this.

Thus learning outcomes are periodically reviewed by different stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges faced by our society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society.

The gender equity promotion programs organized by the institution are given below:

SRN Adarsh College has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its

activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of considerable women students and women staff.

Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern at SRNAC.

Name of the Programme

Date

No. of Participants

Girl Child Day 15 Oct 2021 97

Gender sensitivity is an inherent value in the cultural spirit of the institute and its neighboring community, as is evident by the following facilities:

a) Safety and Security

- Well-trained and vigilant security guards stationed across the campus.
- Security checkpoints at all campus entries and exits.
- Extensive CCTV surveillance network with 24x7 monitored control rooms.
- Rotational duty by all faculty members for discipline and security.
- Strict implementation of Anti-Ragging and Anti-Smoking at Campus.
- Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS volunteers.

Separate hostels for men and women with dedicated wardens.

b) Counseling

- Formal and informal avenues for counseling male and female

students and staff for academic and other issues/problems.

- Mentors are available for counseling of both males and female students.
- Grievance Redressal Committees for staff and students.
- Gender sensitization programs and workshops for students and staff.
- Campaigns against female feticide.
- Others -Entrance Exam Counseling, Medical Counseling, Moral Counseling, Career Counseling for the Students.

c) Common Rooms:

Common Room facility has been provided for girl students in the campus.

d) Any other relevant information

Other measures of Gender Sensitization include -

- Curriculum and Coursework.
- Co-curricular activities.
- Enrolment of considerable number of women students and women staff.

SRNAC has been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission. This is also evident from regular feedback from all its stakeholders.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy**

C. Any 2 of the above

conservation measures Solar energy  
 Biogas plant Wheeling to the Grid Sensor-  
 based energy conservation Use of LED bulbs/  
 power efficient equipment

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Pollution from waste is unpleasing and results in large amounts of litter in our communities which can cause health problems. Solid waste can be categorized into three types: biodegradable, non-biodegradable and hazardous waste. Bio-degradable wastes include food wastes, canteen waste, wastes from toilets etc. Non-biodegradable wastes include plastic, tins and glass bottles etc. Hazardous waste is waste that is likely to be a threat to health or the environment like cleaning chemicals, acids and laboratory chemicals.

SRN Adarsh College's key operations has very less adverse impact on the environment as the college is very conscious of generating less waste and recycling it and also ensures that less natural resources are consumed.

The college has segregated waste into three parts:

1. Solid Waste
2. Liquid Waste
3. E-Waste

**Solid Waste Management:**

- The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The administrative supervisor ensures that the waste in each floor is collected at designated time intervals. Housekeeping staff in each floor collect, clean, segregate and compile the waste in the dustbins provided at each floor. The class dustbins are emptied in movable containers/dustbins provided for each floor and is taken to the dumping yard of the College.
- The College is in contact with authorized collector (BBMP) who collects the waste from the college premises, segregate them, recycles them and disposes them at the landfills authorized by the government.

**Liquid Waste Management:**

- Liquid waste is generated from College building, Hostels and canteen.

Liquid waste generated by the College are of two types:

1. Sewage waste and
2. Canteen effluent.

The above waste is discharged through BWSSB connection.

**Biomedical Waste Management:**

- The college does not generate any biomedical waste.

**E-Waste Management:**

- SRN Adarsh College has very efficient mechanism to dispose E-wastes generated from various sources. E-wastes are generated from Computer laboratories, Staffrooms, Academic and Administrative Offices.
- Memory chips, motherboard, compact discs, cartridges etc.

generated by electronic equipments such as Computers, Radio, TV, Phones, Printers, Fax and Photocopy machines are recycled properly. Instead of buying a new machine buyback option is taken for technology upgradation. The e-waste generated from hardware which cannot be reused or recycled is being disposed-off centrally through government authorized vendors.

#### Waste recycling system:

- The college does not have a Waste recycling system yet.

#### Hazardous chemicals and radioactive waste management

- The college does not generate any Hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles



**3. Pedestrian-friendly pathways****4. Ban on use of plastic****5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards**  
**5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards culture, regional, linguistic, communal, socio-economic and other diversities.

Different sports and cultural activities are organized inside the college to promote harmony towards each other. Commemorative days like women's day, Yoga day along with many regional festivals like Dussehra, Ganesh, Onam etc are celebrated in the college. Language department and NSS also organize Skits to disseminate communal and socio-economic messages.

This established positive interaction among people of different racial and cultural background.

#### Cultural

Cultural week was celebrated between 11th Jan and 22nd Jan with activities such as shades of blue, twinning etc. ALOHA 2021 was conducted on 11th - 19th January 2021

#### Regional

Students participated enthusiastically dressing in traditional attire. AGI Celebrated Kannada Rajyotsava on 20th November 2020, on this occasion a Quiz and Essay competition was organized by Kannada Department.

#### Linguistic

The AGI was organized Hindi Divas Celebrations on 14-9-2020. The

Department of Indian Languages organized Quiz to celebrate Hindi Divas around 900 students participated. The Department of English organized on 27-4-2021; Quiz to celebrate English language Day, around 1500 students participated.

#### Communal Socio Economic

The Divyangan Cell and the Human rights protection cell of SRN Adarsh College organized an awareness program on sound pollution and air pollution called Noiseless Deepavali. The Chief Guest was Mr. Rajeev Chandrashekar, a social activist and alumni of Adarsh Group of Institutions. The A gender sensitization workshop organized on 5-6-2021 to 9-6-2021. The Students attended women empowerment and gender equality. Need for developing gender sensitivity during the pandemic time organized by various colleges and received certificates.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At SRN Adarsh College, we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institution through various means.

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra -curricular activities.

In addition to this many regular programs are conducted by NSS to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen.

## Value

NSS volunteers participated in socially significant program, they were thought meditation and pranayama in workshop. On April 6th 2021 Shalini (hearing impaired student of I year) family crisis her mother met with a road accident and the students of Adarsh collected Rs 22,000 as voluntary donations and contributed towards medical expenses.

## Rights

The Minority rights day was celebrated on 18th December 2020. The human rights protection cell organized a webinar titled 'Minorities Rights day 2020'. The chief guest for the occasion was Sri. Adil Pasha, founder and chairman, AIHRF and Dr. Shakila Banu N, Principal, Maldand English School. A video was played to bring about the awareness about minorities and their rights in India.

## Duties

The Constitution day was organized on 26-11-2020 by NSS unit organized a poster making competition with the theme Indian constitution. The preamble of the institution was posted to all the students in their Whatsapp group and gets the better understanding of Indian constitution. The Students, teaching and non-teaching staff received the COVID vaccine on 28th June 2021 Dr. Tejaswini, BBMP was chief guest.

## Responsibilities

The Human rights day by Divyangan cell organized on 05-11-2020. One day event was organized for all the hearing impaired students, the expert committee from Cheshire home Bengaluru; they conducted occasional educational training and skill development program session. Homage was paid to Gurudev Rabindranath Tagore on 7th may 2021. Competition on reciting poems was conducted. NSS unit of the institution conducted cleanliness drive of swachatha abhiyan.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### National Days

1. Independence Day:15 August celebrated with competitions and flag hoisting
2. Republic Day: Every year on 26, January this is celebrated.
3. Kannada Rajyotsava Day is celebrated in the month of November of every year. This was the day in 1956 when all theKannadalanguage-speaking regionsweremergedto form the state ofKarnataka.
4. Ambedkar dayorBhim Jayantiis an annual festival observed on 14 April to commemorate the memory ofB. R. Ambedkar.

5. Rabindranath Tagore's birth anniversary on the 25th day of the Bengali month of Boishakh, or Pochhishe Boishakh.
6. Vivekananda day: 12 January is celebrated as National Youth Day every year.
7. Gandhi jayanthi is an event celebrated in India to mark the birthday of Mahatma Gandhi. It is celebrated annually on 2 October.
8. Pulwama attack on 14 February 2019, when a convoy of vehicles carrying Indian security personnel on the Jammu-Srinagar National Highway was attacked by a vehicle-borne suicide bomber. Students gather to pay homage to the slain soldiers.
9. Teachers day is a special day for the appreciation of teachers, and may include celebrations to honor them for their special contributions and remember Dr S Radhakrishnan. The management appreciates the teachers with a surprise gift and students with a celebration.
10. Communal harmony week
11. To mark the occasion of National integration for communal Harmony week from November 19-25, 2020, an awareness session was organised about the National Foundation for Communal Harmony (NFCH), an autonomous organization with ministry of home affairs, Government of India.
- 12.
13. Constitution day 2020
14. In addition to the FDP to mark the constitution day which is observed on November 26, 2020, the NSS unit organized a poster making competition with the theme 'Indian Constitution.' All the students were encouraged to participate in the competition and sent their posters online.
15. The preamble of the institution was posted to all the students in their whatsapp groups to read it and get a better understanding of the Indian constitution.
- 16.

#### International days:

1. The International Day of Yoga has been celebrated annually on 21 June since 2015, following its inception in the United Nations General Assembly in 2014
2. World environment day is celebrated annually on 5 June and is the United Nations' principal vehicle for encouraging awareness and action for the protection of the environment
3. Mother's day: Celebrated around the world as a day to honour mothers, and motherly bonds within the family,
4. The Divyangan Cell celebrated International Day of Persons with Disabilities on December 04, 2020, with the theme of

"Building Back Better: Toward a disability inclusive, accessible and sustainable world, post- Covid-19".

5. International girl child 2020
6. 'She Cell' of the college, to commemorate International girl child day 2020, facilitated 5 toppers of SSLC for their achievement. Every year girl students are given free application forms for the next year on March 5th-10th as encouragement for girl students to continue their education.
- 7.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### . Title of the Practice

Audits for quality assurance

### 2. Objectives of the Practice

Energy audit is an inspection survey and an analysis of energy flows for energy conservation in a building.

Waste audit determines the composition and quantities of waste being generated

Green audit is done to promote the Environment Management and Conservation in the Campus.

Environment audit identifies environmental compliance and management system implementation gaps, along with related corrective actions.

Gender Audit:

Gender audit is done and efforts are made to improve Girl Child

admission on March 6th every year all girls students of 2nd PUC are given by free application forms.

### 3. The Context

Energy audit includes a process or system to reduce the amount of energy input into the system without negatively affecting the output.

Waste audit has to determine composition and quantities of waste being generated. It has to measure effectiveness of existing waste management systems and identify opportunities for improving waste management systems and strategies.

Green audit has to determine how well the environmental management systems and equipment are performing and verifying compliance with the relevant national, local or other laws and regulations.

Environment audit identifies, quantifies, describes and prioritizes a framework of Environment Sustainability in compliance with the applicable regulations

### 4. The Practice

Energy audit was costly but was done internally with the help of a parent and the maintenance staff. The comments helped in cutting down the costs and regularizing some electrical points. The elevator was repaired and it helped in saving power.

Waste audit was done with the help of the ITC waste management team. The report was discussed with the management and the team comes back in 3 months for check

Green audit is part of the curriculum. The paper consists of topics on pollution and students are aware of the recycle-reuse policy and environmental friendly measures during festival time - clay Ganesha making workshops and paper bags as substitute of plastic

Environment audit Environmental emergency procedures adequately addressed and displayed. The safety equipment such as fire extinguishers and water based extinguishers are checked every year and the students are well versed with its use. Solar panels and rain water harvesting are available in campus and students are oriented in this during the induction program.



## Limitations:

COVID 19 had caused long breaks of lockdown which delayed many audits from being carried out. Students were not available in campus for upgrading them with the environmental issues that the institution faced in keeping the campus sanitized. New cleaning machines were bought.

## 5. Evidence of Success

Energy audit helped in repairing the lift and getting a green motor.

Waste audit was the most useful audit that helped in not wasting but teaming with ITC helped recycle. The support staff are also trained and during the COVID lockdown and in person classes the students had a safe environment

Green audit helped in cleaning up the paper waste and sending them for recycling

Environment audit was informative and students learnt environmental awareness to have that as life long learning.

## 6. Problems Encountered and Resources Required

Some audits can be done with the help of faculty members and students . But some needed external support. This during the pandemic was a struggle. Waste audit was very well received by faculty and students but was cumbersome.

Energy audit was expensive but a parent pitched in to help so the problem was solved. Green audit also required an outside person to help make measurement. Academic and Admin audit was time consuming and had to happen throughout the year.

## 7. Notes

When implementing in other institutions, in the beginning of the academic year, awareness of these audits must be made. A suitable budget must be approved. External agencies should visit and make clear the modalities of assessment. A committee to monitor these audits must be formed and over the academic year the audits must be in the calendar of events. These will ensure that the audits are well spaced out and are not a burden during the term days. Students must be part of the committee and should spread the information to homes and to friend. This will ensure that the audit and the

recommendations are passed on to all stake holders.

## Best Practices 2

### 1. Title of the Practice

Adarsh Centre for e- learning and Teaching : ACeLT

### 2. Objectives of the Practice

Due to the COVID pandemic lockdown the students needed e learning material. The physically challenged students also needed them in audio and video forms. Students and staff members need awareness about COVID and prevention of spread, social distancing.

### 3. The Context

The need to reach students through electronic media was always planned. A 55-days lockdown throughout the country was started on March 25th, 2020, to reduce the transmission of the Corona virus. The outbreak is inextricably linked to the economy of the nation, as it has dramatically impeded industrial sectors.

Faculty members had to prepared in detail and record their classes and lectures through e learning and e teaching . This had to be edited and recorded. A technical team helped in the DVD preparation and labelling.

During the pandemic India, with a population of more than 1.34 billion—the second largest population in the world—was having difficulty in controlling the transmission of severe acute respiratory syndrome coronavirus among its population. Multiple strategies were necessary to handle the outbreak - the most important one was making people aware of the seriousness about the disease and teaching them prevention techniques.

### 4. The Practice

For normal students: These students were able to access the material by sending sms or whatsapp note or a mail to the librarian, the notes, question papers of past years and solved papers were kept

available.

**For Blind students:** The Braille resource center of Bangalore University extended their facility to the college to record text books in audio form. These were stored and distributed

**For DEAF students:**

Three interpreters are available. They are able to video the summary of lectures and keep them recorded. As and when needed these are sent. On a regular basis also the sign language interpreters help with the e learning

**COVID time initiatives:** Frontline workers - teachers and attenders were oriented- for self care by encouraging them to enroll for a two-week online course on COVID Sureksha from CMC Vellore & Azim Premji University. The facilities of ACeLT was used. The COVID task team used electronic media to announce the COVID vaccine drives in the neighbourhood

**5. Evidence of Success** Many students who are DEAF have been admitted since the word went around that e learning material are available. The blind student also admitted with the assurance of audio text books.

Library was able to distribute past question papers and answers to solved papers during the pandemic electronically. The pass percentage improved. For faculty members also the recordings were a great help. Although library users were less in person, more accessed through emails. All the front line workers completed the COVID sureksha course and received certificates from CMC Vellore and Azim Premji University. The knowledge that they received helped them to have a proper awareness of the disease and measures to curtail its spread. Also whenever there was a case of infection in family or in college, everyone knew the procedure to take care of themselves and continue regular work. Five free vaccination drives were conducted for the stakeholders and public with the help of BBMP.

## 6. Problems Encountered and Resources Required

This is a highly technical support for students and so needs a solid support of a technical team. Electricity to be available during the day so the recording goes undisturbed. It was hard to find faculty members and the technical team to find a common time when the

recording could happen. The recording for the blind students had to be done in the Braille resource centre in University. So the text books were taken by the librarian to the Bangalore University Braille resource centre and audio recorded. The soft ware had to be made available in order for the blind students to listen. The Divyangjan students also needed an interpreter to do the sign language and her availability adjusted to technical teams recording

The COVID course was for 2 weeks and everyday all the participants had to spend their afternoon listening to the lectures and answering the quiz. Entry fee was Rs 100 each but the hospital waived it for us. During the first Vaccine drive , it was difficult to convince the public that this was necessary but soon many were convinced and a large number turned out for the drive.

## 7. Notes

Since the room for this practice requires expensive equipment, any institution that plans for this should budget for it in the beginning. VCDs must be available and a committee to monitor it must be available. Recorded VCDs must be catalogued and stored safely.

All faculty members need to co-operate and spend time. So the time tables can be planned and adjusted suitably.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### Introduction:

The Vision and Mission of the institution was established by the founders to reach out to the youth of the country to provide a holistic education. Inclusive education was always part of the long term goals for all. Thus the college admits physically handicapped students especially DEAF students and a few blind students and provides facilities and scholarships. These students attend classes

along with all other students participate in cultural and sports activities along with the other students. Thus the regular students are sensitized to the disabilities in the friends and learn to live together. The special students also learn to communicate in their own way and adjust to a normal mode of living. The special students get good grades and are given training in placements and are placed according to their abilities. Awards are won by them too in their workplaces.

#### Inclusive education for the DEAF students

a) A divyangjan cell was established. A room was allocated for the Divyangjan department. Room No 403 was specially equipped for the purpose

b) Interpreter Ms Sridevi was appointed as a part time faculty. Two of our own students from BCom who are hearing impaired and had secured I class in the overall performances were also appointed as part time teachers to help the other students. Both joined the MCom course with scholarships provided by the college and are paid a remuneration. These two alumni help in conducting classes for the rest of the BCom DEAF students and also help in coordinating the 8 DEAF students who joined MCom.

c) Although some initiatives are implemented in the education of students with hearing impairments in the regular college, challenges are still encountered in their education. Academic support and the way of working with the DEAF students is difficult and in these days of pandemic it is a challenge. Their range of vocabulary is often limited, which in turn affects their level of English literacy. So classes in Communicative English were conducted with the help of our faculty and Cheshire home.

d) Students with hearing loss may appear isolated in the learning environment. The possibility for social contact and interaction with other students is often limited, and this isolation or separateness may have an impact on learning. Events were conducted where the DEAF and the regular children participate. This also helps them when placements are done. The feedback reports from HR are often encouraging that our DEAF students adjust well in workplaces.

e) It is difficult for a DEAF student watching an interpreter to also take notes from an overhead or blackboard. An interpreter is unable to translate concurrently both words and any information given on an overhead. It is important therefore that all information

should also be available as handouts. This was done with the help of faculty members giving short notes or providing power point slides to all DEAF students

f) videos and ppts with captions were used where possible in classes and sent to DEAF students as tutorials

g) Extra curricular activities for the DEAF students:

- Many students took part in sports events and won laurels
- DEAF children participated in Fashion shows.

h) Placement Support to hearing impaired students

- Assessment of each Divyangjan student on their capability was done by Cheshire Home in September 2020 and the value based course on Communicative English along with soft skill classes were conducted
- Hearing impaired students need assessment and accordingly career counselling was done. Giftabled and Cheshire Home conducted these events for placement help for these students. Advanced Excel courses was offered online and offline.

Sign Language Classes for faculty members were conducted to in October 2020. With the aim of facilitating the deaf students learn better, the teachers and non-teaching staff attended a 10-Day (20 hours) program in Sign Language .Ms Sridevi and 2 of her assistants conducted the class. Certificates were given for those who completed the courses.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum given by the University. At the beginning of every academic year, all the departments prepare the academic calendar which includes lecture & practical hours, industrial visits, seminars, guest lectures, extension activities etc.

Based on the competency mapping subjects are allocated to faculty members which give a clear edge for them to deliver the topic at its best. Key areas wherein special attention is given while allocation of subjects are:

- ? Subject specialization
- ? Keen interest in the subject
- ? Good results in the previous year exams
- ? PhD registration on the same/similar topic
- ? Presenting papers in seminars, conferences etc.

Time table is prepared in consultation of all departments

Distribution of syllabus is done and faculty members organize their work diary accordingly. Classes are conducted and recorded in the work diaries.

Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars.

Special lectures are delivered by eminent scholars on topics related to the curriculum further intensify students' learning experience

Periodic tests and assignment are given Slow learners and fast learners are identified. Efforts are made to improve slow learners. Fast learners are provided with additional matter and encouraged to take up intercollege competition and excel in

University examination. They are encouraged to apply for higher education.

The college has an inclusive learning policy of the DEAF students sharing the class room with the regular students. Hence the curriculum delivery for the Divyangjan students also needs to be addressed. There are 2 sign language interpreters who are also DEAF and a co-ordinator who frame their time table to suit the regular timetable. All the interpreters are well versed with the syllabus. A summary of the class is given to the co-ordinator who interprets it into sign language along with audio. These are saved and accessed in the ACeLT (Adarsh centre for e Learning and Teaching). Text books are audio recorded in the Braille Resource Centre(BRC) of Bangalore University and available for the Blind.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/1.1.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/1.1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is considered the guiding light in the academic journey each year. It is prepared at the commencement of each semester. Principal in consultation with faculty members, IQAC, HODs prepare the Academic calendar.

Examination Committee, various associations, committees are given the same and it is displayed in staff room as well as uploaded on college website for implementation. The academic calendar includes tentative schedule of curricular, co-curricular and extra-curricular activities. This helps the departments to plan accordingly for their own department programmes and events. It also helps the learners to plan their academic and extracurricular activities.

The academic calendar includes the schedule for conduction of internal exams. Under CIE all the teachers give assignments to the students for practice and it is regularly monitored by them. Assignments are given to students by the respective course teachers as and when each chapter is completed and it is notified in the notice board and message sent in whatsapp.



- Internal assessment test for Practical subjects also will be intimated

In the Academic calendar at the end of semester.

- Before starting of each internal assessment test, assignments are given to the students for each subject which includes homework, problem solving, Group discussion and quiz.
- Seminars are done by the students on topics of interest in each course during the respective hour.
- Internals are conducted, evaluated and also marks are discussed. It is displayed along with attendance.

The Principal conducts meetings on regular basis with all departments to review curricular and extracurricular activities to monitor the implementation and progress of all the activities mentioned in the academic calendar. Based on these review meetings some changes, if required are made in the schedules of activities.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

336

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

S.R.N Adarsh college strongly trusts in mixing cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability with a view to ensure holistic development of the students. The students must become empowered professionals and contribute to the economic and technological development of the nation besides winning skills for realistic reasoning and decision making in times of crisis. During past decades, the college has made efforts onwards developing value based education to graduating students with a vision to promote values to be a better citizen.

#### Gender Equality

Gender equality and equal opportunity for women are necessary in the institution. Every activity and program of the circular of the institute should provide equal opportunity for the development of the girl students and the female staff. Students of fourth semester B.COM, B.B.A, were thought about the gender equality, Family, caste, village and women in India, emotions and behaviour, sex and spirituality which talks about gender discrimination, violence against women, measure to improve the status of women. This course went on for. Totally 100 students from B.com, 25 students from B.B.A and attended this course.

#### Environment and Sustainability:

The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental and public health' climate change and implications on public health, global warming, burning of fossil fuels, automobile emissions and acid rain, agricultural practices (chemical agricultural) and India's agricultural productivity and dairy development: the green and white revolutions; the green revolution and GM crops (Science and Society). Totally 13 students from 2nd semester B.B.A, 81

students from 2nd semester B.COM, attended this course and it went on for 30 days. The current issue of environment awareness has been thoroughly addressed by the college, in curriculum; sustainable development is of much importance.

#### Human values

The students must understand the human values and follow professional ethics in their relevant field. Various departments organised the lectures on human values, especially on gender equality, women empowerment, organisational behaviour, scope and nature of organisational psychology, concept of human values positive personality and skill development, attitude, nature, formation, barriers to change in attitude and ways to overcome barriers, interpersonal relationship, group dynamics etc. for the students of 1st semester B.B.A and 2nd semester B.C.A. totally 13 students from B.B.A and 21 students from B.C.A attended this course for 32 days.

#### Professional Ethics

To develop the ethics and learn the rules of good behaviour for today's most common social and business situations, including the common courtesies of life. To create the awareness among students to follow the professional ethics, functions of marketing manager, advertising, business ethics, role of a manager, personality development, nature and importance of professional ethics, corporate communication skills, reading skills, importance of presentation skill in business, physical media, communication ethics, ethical issues in business communication, meaning of interpersonal skills was thought to the students of 4th semester B.com, B.B.A and B.C.A. totally 117 students attended this course for 30.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

428

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.agieducation.org/college/naac_agar/2020-21/1.4.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.agieducation.org/college/naac_agar/2020-21/1.4.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/1.4.2.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

156

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

95

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The aim of the Institution is to make all students admitted in the college equipped and competent to face the challenges and to achieve more knowledge in their academics. To achieve this students need special attention and interventions to make their learning activity more enriching and effective. The following are the some of initiatives taken by the Institution

1. Bridge course
2. Remedial classes for slow learners
3. Advanced programs for fast learners
4. Value-added programs
5. Special assessment & sign language classes for the Divyangjan

### Bridge Course

Students admitted in first year come from different boards of Std 12. Some students are new to the course as they do not have previous background in the program they have chosen. BBA courses can have science students who would have no commerce back ground. BCA students may have no exposure to Computers but they are eligible for BCA program. To boost up the academic skill and confidence of such students in learning process, all the departments of the college conduct bridge course for first year students before the commencement of regular classes every year. The purpose of bridge course conduction is not only to bridge the gap between subjects studied previously and the subject they would be studying in first year but also revise what they had studied the previous year. A structured plan is sort out for seven days. Every day the faculty members train the students for three hours as per schedule. Based on the outcome of the Bridge

course and their PU results we have identified Slow learners and Advanced learners.

Remedial/motivation classes for slow learners:

Remedial Coaching - Students with learning difficulties are provided additional help. Regular remedial classes, discussing previous years' question papers, closer supervision, more individual attention and the use of stimulating teaching strategies, these students make better progress.

Extra classes are conducted for the difficult subjects (based on the previous university results) in the curriculum. We have divided slow learners into groups and encouraged them to do small projects with the support of the advanced learners. They are encouraged to attend value added programs. Remedial classes helped the students to score good marks in their next semesters and it also helped the Divyangjan students to score good percentage, To mention few of them - Dharmendra , Jagadeesh got distinction marks in the University Examinations.

Advanced programs for fast learners

Advanced learners are identified on the basis of their performance in the class as well as class tests. College encouraged these students to take up higher level learning and academic responsibilities. Institute encourages advanced learners by sending them for intercollege competition and training them to score better grades by helping the to attend content beyond syllabi programs such as NPTEL, SWAYAM etc.

Faculty members attend these NPTEL courses and 4 of them secured certificates.

One of our Advanced learner Janhavi, (BBA student) secured University rank.

Placement drives have been arranged for Advanced learners and many of our students got placed in different companies.

Value-based courses



Several add on courses and value based courses are given to all

Special assessment is done for the DEAF students by Cheshire home that specializes in this. Accordingly, coaching and add on course is arranged in communication skill and Advanced Excel

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.2.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
428	18

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Use of student-centric methods is always a priority in Teaching-learning activity. In UG & PG Colleges several curricular and extracurricular activities are conducted which provides the training ground in various skills like communication, critical thinking, presentation, writing and organization of events and activities etc.

1) **Experiential Learning:** It is an engaged learning process whereby students learn by doing and by reflecting on the experience.

a) Institute arranges and takes students to Industrial Visits at various Industrials zones. This activity definitely gives the updates about the current problems and practices in the industrial sector. (Karnataka Milk Federation -KMF, Karnataka

Soaps and Detergents Ltd-KSDL)

b) Department of Commerce asked students to do Internship on Goods & Service Tax which is important for the commerce students to know the practical applications of it.

c) Career and Placement Cell organizes various Talks, Seminars and Programs from an eminent speakers and experts to upgrade the students and to make them ready for competitive world.

2) Participative Learning: It is a way of organizing the classroom that motivates learners to participate in the act of teaching, a peer-based learning process. In this way, learning is focused on increased student participation, so it is basically student centered.

a) Every year Our College organizes Quiz competitions and Special Lectures on Various Topics to help students to improve their level of knowledge on various current themes.

b) BBA Department makes the use of case study method frequently to make students to think and elaborate the solutions in certain problem situations and evaluated their creative opinions and views during the Individual and Group Discussion.

c) The College organized Inter-class competition at UG and PG level which gives an opportunity to explore their talents at various areas, student seminars are the other methods used for making learning more participative

d) Webinar arranged on Intellectual Property Rights to Impart Knowledge on Patent Act. Intellectual Property Rights (IPR) Awareness is critical to shaping an environment that is conducive to fostering creativity & innovation in the country.

e) Guest Lecture arranged on the topic E-Commerce and Entrepreneurial to provide knowledge of E-Commerce platform among the students.

3) Problem Solving: It is a process or act of finding a solution to a problem; this generates scientific temperament in developing problem-solving methods

a) PG Department conducted Mock-Viva to 4th Semester M.com Students to make them understand the real-viva and to improve their performance in the same. Which resulted in, all the 4th semester students secured good marks in Viva conducted by University.

b) Mentoring activity is the other activity enable students to approach to the problem solving. Open discussion, question answer sessions are beneficial in smooth conduction of teaching and learning activities effectively.

c) Institution initiated one step ahead in student centric activities by introducing Certificate Courses and Add- on courses by Department of Commerce, Management, Computer Science and PG Department-M.com.

d) Stock Market Guest lecture arranged to Impart practical knowledge of Trading in the stock market among the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.3.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Classrooms are fully furnished with LCD/OHP/Computers. ICT can complement, enrich and transform education and optimize the delivery of information. Therefore, the institution has a significant concern for providing infrastructure to enhance the learning experience of the students. Enabling the ICT in teaching learning process has helped to improve teaching and learning with greater accessibility and delivery of information to the students. Institution creates e-learning environment with enabling all classroom with ICT tools like LCD projector, WI-FI facility provided in campus, audio-visual facilities etc. faculty member are using additionally digital platform like Zoom Class, Google classroom, Google forms etc. for ease of doing classwork

like submission of project, PPT, Internal Test and assignment etc.

1. Institution has Eleven ICT enabled classrooms apart from one ICT enabled conference room. Also, institutions have multimedia teaching aids like Computers, Laptops, audio systems, internet connectivity, scanners etc. and effectively utilize them in the teaching process.

2. Every teacher develops E-content with use of PPTs on various topics of curriculum and students benefited from those PPTs. Faculties have their Blogs which they continuously update on curriculum base or general topic, where they instruct students to read and write their opinion on it. This practice helps in participative learning with use of ICT.

3. College has its own YouTube channel, Facebook Page and Instagram where we host live webinars.

4. The library also takes initiatives in E-learning process; they have 'EASY LIB' (Library management software) as well as subscription of 'N-LIST' to access the online E-books, E-Journal and database for faculties as well as students. Library takes initiative to conduct training for students, where they give hands on training to students on 'How to use N-LIST' Library also has a collection of More than 6000 E- Journals, 1,99,500 E-Books, 6,00,000 E-Books & True NDL and more than 20 CD's related to curriculum and extensive topics.

5. All the departments conduct the online webinar, workshop and online quiz on various topics for constructive teaching and learning process. Faculties participated and completed online FDP, workshop and webinar in ICT enabling teaching.

6. Faculties taking online sessions, mentoring and guest lectures deliver the online learning very functional to connecting students. For Project work faculties give guidance using ICT tools as well as Project viva also conducted using online platforms like Google meet and Zoom. The Institution continues to develop the e-learning environment more robust and competitive in assessment of teaching, learning and evaluation base. The student centric approach is created through experiential, collaborative and participative learning methods and caters the needs of students.

The Institution continues to develop the e-learning environment

more robust and competitive in assessment of teaching, learning and evaluation base. The student centric approach is created through experiential, collaborative and participative learning methods and caters the needs of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

163

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are well informed during the orientation programme itself regarding the university norms for the award of internal assessment marks as well as the rules and regulations pertaining to the internal assessment tests and university examination.

Based on the Academic Calendar, the Internal Assessment Examination (IAE) will be conducted at regular intervals of time. The timetable for the Assessment test will be prepared by the

Department Exam cell and displayed in the Department Notice Board and also circulated to students.

College conducts two IAE. IAE will be conducted for 50 marks with duration of 90 minutes. The marks will be informed to the students on the same day and for slow learners Special Evening Classes will be conducted to improve their Performance. The evaluated answer sheets will be issued to students in class room. The student can approach the teachers in case they need a clarification on the award of marks based on the scheme of valuation discussed in the class. The mark list for Internal Assessment will be prepared and displayed in the notice board. The Assessment marks of the students are updated in the optra /i pomo and also the Progress of Students in Internal Assessment is sent to their parents through SMS.

Remedial classes are conducted to improve the academic performance of slow learners.

The college conducts Internal Assessment re-exam for the slow learners and the updated marks are displayed in the notice board.

Transparency initiatives at institute level:

- Basic eligibility for evaluation process is made known to students through university website, notice boards and class counseling.
- Institute also notifies the criteria for allocation of term work marks through notices and class counseling.
- Staff meetings are conducted periodically to review the evaluation process.
- Display all unit tests marks within a week after end of unit tests.
- At the end of each semester, The Principal verifies the internal marks for all the students.

Internal Assessment is Robust

1. Students are briefed through faculty in orientation programmes.
2. Unit tests are conducted by all teachers at the end of each unit. The teachers make sure that the pattern of the

questions is according to prescribed norms. The internal examinations are also conducted for practical courses.

3. The university norms relating to course-wise examination pattern are communicated to the students in class. The university circulars in this regard are circulated to the faculty members and administrative staff time to time. They are also displayed on the notice boards for students.
4. Evaluation methods and examination schedules are made available in the class notes board.
5. An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations
6. For effective understanding of the evaluation process, the faculty members give classwise/ course-wise instructions about unique features of internal/external evaluation of that course.
7. Changes in schedules, patterns, methods if any, are immediately notified to the students through notice boards and also through classroom briefing by the concerned subject teachers.
8. The internal assessment mark lists are displayed and the students signature for acceptance.
9. The subject teacher briefs the students in the classroom about their attendance and performance in the internal examinations.
10. It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-evaluation.
11. Students are free to interact with the teacher to resolve grievances if any, regarding the Assessment.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.5.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination related grievances are taken care of by the examination committee and the office duly assisted by the department in charge.



There is a system of mentoring done at the department level since the student is likely to approach the class teacher or the mentor first. This is taken up in the department level and if a suitable solution can be suggested, it is adhered to. If it has to go through the office to the University level, then a written letter is taken, and the issue analysed. Accordingly, the matter is represented to the University thro the liaison officer in the office. The office staff provide various documents if necessary. The liaison officer submits the documents to the University case worker and assists in getting an acknowledgement for having submitted. This is later followed up every time he visits the Office of the Registrar of Evaluation. If a fine has to be paid for wrong entries in the official papers, it is done with the help of the liaison officer Mr Manjunath.

Marksheets are printed in the computer section in the Pariksha Bhavan and this is followed up. The new mark sheet is released as soon as it is received in the college office by contacting the student thro the number provided. A full set of documents are maintained for further references.

#### Process of solving grievances:

1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process.
2. The internal assessment exam schedules are prepared as per the university guidelines and communicated to the students well in advance.
3. To ensure proper conduct of formative tests, invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
4. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.

1. Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation

by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.5.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Response:

- The students and parents are informed about the outcome of the courses in the orientation Program Organized at the beginning of the every year. The Principal while addressing the students and parents communicates the vision, mission and core values of the institution.
- Program Outcome and Course Outcome of all the Courses are informed to students through Notice Boards and College Website.
- The outcome, specific outcome and course outcome are prepared keeping in mind the core values of the institution such as nurturing the atmosphere of academic excellence, innovation and promoting human values. Teachers communicate the outcomes of each course to the learners for their better understanding.
- Many faculty members are involved in curriculum design and academic committees of Bengaluru City University of Bengaluru as members of board of studies and syllabus framing committee members. Their inputs are also considered in syllabus framing for incorporating course outcome. Faculty members attend syllabus revision workshops to understand the needs and outcome based nature of revised syllabi.
- SRN Adarsh College Students course outcomes are evaluated through semester end examinations conducted by the College and University. In addition to examinations, various activities, workshops, seminars, group discussions, college trainings, competitions are also organized for achievement of these outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/2.6.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/2.6.1.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Response:**

- The institution follows the guidelines of Affiliated University and IQAC to prepare the Program Outcomes. PO's and CO's are prepared for the comprehensive and integrated growth of the students.
- The college plans for the attainment of COs and POs through- out the period of instruction. The spirit of team work, leadership traits, patriotism, empathy, communication skills, IT competencies, adaptability is promoted through the activities conducted by the associations and committees.
- Planned curriculum is monitored by the heads of departments to measure the progression. The attainment of the outcomes is assessed through methods that evaluate students through conventional and non-conventional patterns like Semester end examinations, projects, viva's, presentations, field work, classroom interaction and practice exams.
- At the end of the semester the students assess their understanding of the subject with a questionnaire. This is the indirect attainment of Pos and Cos
- This is analysed by the department and modifications are made in the method of teaching and value based courses are added to supplement for any laxity

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year****112**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<b>Nil</b>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://www.agieducation.org/college/naac\\_agar/2020-21/2.7.1.pdf](http://www.agieducation.org/college/naac_agar/2020-21/2.7.1.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0.75**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://www.agieducation.org/college/naac_agar/2020-21/3.1.3.pdf">http://www.agieducation.org/college/naac_agar/2020-21/3.1.3.pdf</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution provides a definite atmosphere for promotion of innovation at business club. All required facilities are provided and guidance is extended to the students. Students are encouraged and necessary support is provided to actively involve in the publication of research papers.

Awareness meet, workshops, seminars and guest lectures are organized. Students are provided opportunities to directly interact with outstanding resource person excelling in their fields. Training is provided for creating awareness in various fields such as marketing, human resource planning, financial management, etc.

The sole objective of the business club is to exhibit their new

ideas and to have industrial exposure in order to build good career for the students. Models expos are encouraged. Finance assistance will be provided for research publications.

Financial support is extended to the students for exhibiting their models at the Idea Generation Contests, Competitions held by other organizations. Students are provided with an opportunity to acquire skills for commercialization of their product. The Local Entrepreneurs are invited to address the students and inspire them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/3.2.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/3.2.1.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

3

File Description	Documents
URL to the research page on HEI website	<a href="http://www.agieducation.org/college/naac_agar/2020-21/3.3.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/3.3.1.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- Training for Pulse Polio abhiyaan :28/1/2021

With a view of sensitizing the students to the harms of polio and benefits of Pulse polio drops, this training was given to NSS volunteers in association with BBMP, Chamarajpet, Bengaluru.

- Home and Community composting and Waste Management:  
12/2/2021

A hand on workshop was organised on waste segregation and home/kitchen composting was organized.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_aqar/2020-21/3.4.1.pdf">http://www.agieducation.org/college/naac_aqar/2020-21/3.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14



File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1196

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Building Status Available

Total built up area ready 6967 (sq.mts)

Total Administrative area (carpet area) ready 930 (sq.mts)

In order to implement the plans and achieve desired goal, the Institute has created adequate infrastructure- state of art computer labs, library, language lab, faculty rooms, class rooms, seminar Hall and auditorium with audio visual facility. The whole campus has Internet facility with dedicated lease line. The campus has well equipped playground, gymnasium, hostel and mess. Institute has facilities for Xerox, canteen facilities within the campus. Institute is maintaining a conducive environment for the students.

#### Well Equipped Classrooms:

Classrooms are spacious, well ventilated with the seating capacity of 60 students. Well-equipped with mounted LCD

projectors, white screens, podium, green boards.

#### Auditorium / Seminar Hall:

Institute has well equipped auditorium with 100 seating capacity with A/C and LCD, Internet facility and Audio-Video recording system.

#### Computer Lab

Institute has an advanced & well equipped computer lab with assembled PCs adequately supported by 60 MBPS leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN.

The institute has all supportive equipment's such as scanners, printers, MSDN software, speakers, Laptop, LCD projector etc. Also, a language lab for improving the communication skills of the students with respect to accent, voice modulation, diction with proper construction of simple and complex sentences.

#### Well Stocked Library:

Library is a heart of any institute. The library is very spacious and well-furnished to create a pleasant environment for the students. It plays vital role in enhancing the user's knowledge. Library is equipped with segmented in Reference Section, Journal Section, Reading Hall, Digital library, etc. The library has collection of Textbooks, Reference, General and Rare-books, Journals, e-journal and CDs, LED TV etc. The library uses EasyLib software.

#### Sports ground, Gymnasium and indoor game faculty

This is available with a team of support staff headed by a capably physical education.

The circulation of books is based on Bar- Code. The UG library has a collection of 10,453 Books with 4510 Titles, 43 Journals, 7 newspapers, 8 journals, 5 magazines and 20 CDs. Library has collection of books on Accounting, Banking, Finance, IB, Marketing, and Sales, HRM, Training and General books. Open Source repository of Shodhganga, INFLIBNET, NPTEL and also

British Council membership is available for the students and faculty members.

#### Boys & Girls Hostel

Adequate hostel facilities are available like Mess, Generator Backup, and Water Cooler with purifier, WI fi, Solar System, TV room, Gymnasium, Visiting Doctor, and Telephone.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution provides Indoor and outdoor sports and game facilities to both girls and boys. The students participate in inter institute, inter university, state level, national level and international level sports competitions. Also, annual sports events are organized for both outdoor and indoor games. During annual sports meet there is provision for audience gallery for the spectators. Winners are felicitated with mementos/ cash awards.

We have a spacious and well equipped playground, where students can play outdoor games like Cricket, Kabaddi, Badminton, and Volleyball and so on. Qualified Physical Director has been appointed to take care of day to day games and sports activities of the college. College teams are formed to take part in State level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted in the interdepartmental level every academic year and the winners are awarded accordingly.

Indoor games such as carom, chess, and Table tennis are encouraged and equipment is provided to the students. The students are provided with jersey and other sports wear.

#### Gymnasium

A well-equipped gym is provided and maintained in the basement

for the benefit of students and faculty members. It is maintained by the department of sports and regular training is provided to the students by the physical education director and his assistant.

**Cultural Activities:** Students are very much encouraged to participate in the cultural events held in the college like Technical fests, Fresher's day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc. Annual cultural fest called "MERA KI" is organized every year to promote cultural events among the events. A dedicated team consisting of faculty and students members organizes cultural events.

Cultural Committee and Sports & Games Committee play an excellent role for over all development of the student's community. They organize various cultural activities like youth festival, NSS day, Women's day, Fresher day, Talent hunt, Dance competition and other such activities to explore the talent and creativity of students. Many competitions like dance, song (group and solo), writing, debate, rangoli, flower decoration, poster making, painting etc. every year at the time of Youth Festival and social gatherings and the winners are felicitated during award distribution ceremony.

#### Yoga and Wellness

There is yoga and prayer hall dedicated for promoting wellness among the students. Yoga activities are organized regularly by the Department of Sports. Due to Covid-19 situation, these events are organized through online.

#### NSS

College has a dedicated NSS team to promote social service. A team of 100 NSS volunteers along with NSS Coordinator organize service and awareness oriented events throughout the year. Budget sanctioned by the university and the college management is utilized for these activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.1.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.1.2.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.1.3.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.1.3.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

84,33,725

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software - Easy Lib
- Nature of automation (fully or partially) - Partially
- Version - 2008
- Year of Automation - 2008

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.agieducation.org/college/naac_aqar/2020-21/4.2.1-1.pdf">http://www.agieducation.org/college/naac_aqar/2020-21/4.2.1-1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**87,634**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

98.88%

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standard of education and flexibility offered by the Internet - universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and stable wired or Wi-Fi network campus for the students.

We have set up a whole campus with different WiFi zones in each campus to access WiFi easily.

Computer lab is well-equipped with assembled PC's adequately supported by 60 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN.

LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Gigabit Switches) are installed. As per the requirements of access point 10/100 (Megabits) or 100/1000 (Gigabit Switches) are used.

Wi-Fi facility: IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Library, Department corridors and at the Class rooms. Staff and Students can access this facility on their Laptops by registering themselves. The



institute has currently Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

Also using Fortinet firewall to prevent illegal access of internet. continuously assesses the risks and automatically adjusts to provide comprehensive real-time protection across the digital attack surface. These include secure sockets layer (SSL) inspection (including TLS1.3), web filtering, and intrusion prevention (IPS) to provide full visibility and protection for any edge. Gateway Anti- Virus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform. Fortinet offers visibility and control over 2000+ key applications. It offers complete visibility on which applications are being accessed within the organization and by which user, irrespective of their ports and protocols. This stops sophisticated application-layer threats right at the network perimeter, ensuring Application Security.

**Intercom Facility:** The campus is well connected with a well-planned Telecom Network with intercom facilities is provided. Additional BSNL land line connections are available

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.3.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

84,33,725

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, computer, classroom etc. in the institute. The maintenance of physical, academic and support facilities are carried out by the respective departments with the help of in house staff on daily basis and periodically. And care has been taken to keep the equipment, machine etc. in working

condition. In case of breakdowns standard procedure is followed to bring the equipment/machine in working condition. A supervisor is appointed to monitor and maintain the physical facilities and Housekeeping. A brief description is presented below on maintenance and utilization of some facilities.

**Laboratories (All Labs & Computer center):** Each laboratory has one teacher as lab in-charge, a Lab Assistant and attendant. Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipment from time to time to cope with change in the syllabus. Dead stock verification (Physical Verification) is carried out to verify working/nonworking/missing equipment etc. Preventive maintenance and performance monitoring is carried out. Every laboratory assistant keeps the record of utilization of equipment, computers and other required material for experiments.

**Library:** Librarian with supporting staff has been appointed to maintain both the libraries. They focus on the availability and utilization of instructional material in teaching and learning process. At end of the Academic year stock verification is done. Librarian will prepare the report on the same and utilization of books by the students and staff. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments this is then processed following the procurement procedure.

**Sport/ground/equipment:** Physical Director of the institute looks after the sports facilities and the activities. The sports equipment is issued to the students as per the schedule of the events. If any equipment get faulty, sport director submits proposal for maintenance. Preventive maintenance measures are taken in time. Sport director is responsible for keeping the record of utilization of sport Facilities, activities held, and awards for the students etc.

**Class Rooms:** Class rooms are allocated to all departments along with necessary ICT tools. The class rooms are utilized as per the time table of the department. The class rooms are cleaned on daily basis monitored by institute supervisor. Head of the institute, HODs and Class teachers also monitor the cleanliness and ensure that the cleanliness is maintained in the class rooms.

**IT facilities:** All departments in the institute have PCs, essential software, LAN and Wi-Fi facility. The laboratory technicians and system administrator maintain the IT facilities in the institute. In case of major issues of maintenance vendors are hired for maintenance of IT facilities.

**Electrical, Drinking water coolers, Lift etc.:** Institute has employed technicians (electrician and plumber) for up keeping and maintenance of electrical and water drinking facility. Institute has also appointed housekeeping staff to maintain the gardens.

**CCTV, Security etc:** To maintain internet connectivity and CCTV security system, network and system administration team is appointed. Annual Maintenance Contract has been given a company called Pinnacle. LCD projectors, air conditioners are maintained with the help of external agencies. Security staff including ladies guards under a security supervisor is employed to safe guard the whole premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/4.4.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/4.4.2.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

51

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12 (Pending)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.agieducation.org/college/naac_agar/2020-21/5.1.3.pdf">http://www.agieducation.org/college/naac_agar/2020-21/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

43

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

43

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

<b>43</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

<b>15</b>	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

<b>-</b>	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Various committees are formed in the College for the smooth and efficient management of activities.

**Academic council:** Consists of class representatives of each class along with their class teachers. They participate in the decisions taken in the department and pass on information to the rest of the class. This committee is co-ordinated by the heads of the departments.

**Placement and Career Guidance Cell**

The cell organizes career-oriented workshops for the outgoing students. It conducts coaching classes for competitive exams by inviting experts. It invites industries and companies for Campus placements.

**Alumni Association**

The association invites Alumni to visit the College to interact



with present students to tell their success stories. It encourages alumni to bring industries and companies for campus placements.

#### NSS Committee

This committee plans and executes National Social Service Programmes for students. Several extension activities are planned for the college and in the neighbourhood to inculcate sensitivity in students on social issues.

#### Eco club:

Eco club plays an important role in creating environmental awareness amongst the future generation. It helps to teach the students the importance of protecting the environment.

#### Anti-ragging Cell Committee:

This cell functions to prevent any physical or mental torture or any disorderly conduct towards any student of this institution causing apprehension, dread, humiliation or agitation in him or her.

#### Sexual harassment elimination Cell (SHE)/Women's cell

Cell promotes measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment, and other acts of gender-based violence by organizing awareness programmes

#### Human rights protection cell

The committee strives to create awareness about human rights among staff members and students through seminars and workshops. It also encourages students to know & exercise their rights and responsibilities in a most noble way.

#### Cultural committee

The Cultural Committee is responsible for all intra and inter

collegiate cultural events in the College. It informs members of staff and students about the events.

#### Annual report/College Magazine committee

This Committee is formed to publish a regular / periodical magazine that highlights staff /students concerns and activities.

#### Sports committee

The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding. This committee plans and conducts National special days like Independence day and Republic day programmes.

#### Divyangjan cell

Add on classes and career counselling is done separately for these students by the cell. They also conduct coaching and counselling to faculty members on how to deal with challenges faced while teaching the Divyangjan students.

#### Research Committee & Incubation Centre

This committee monitors and addresses issues related to research. The Research Committee is responsible for providing vision and leadership in relation to research and research training.

#### Library Committee

It prepares rules and guidelines with regard to hours of access, circulation policies and other regulations to offer better services to the users.

#### Code of Conduct Committee ( Discipline committee)

This committee is in charge of providing the norms of behavior in the campus. They create awareness on this and circulate material regularly.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/5.3.2.pdf">http://www.agieducation.org/college/naac_agar/2020-21/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SRN Adarsh College has a registered Alumni Association. It was registered on 22nd April 2021 with Registration No: DRB2/SOR/8/2021-2022.

SRN Adarsh College and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Our institution alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management.

The Alumni Association Contribution through various means:-

1. **Alumni Interaction:** Alumni of AGI give inputs to aspiring BCom/BBA graduates. They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.
2. **Placement & Career Guidance Assistance:** Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.
3. **Entrepreneurship Awareness:** Some of our Alumni have established startups in different sectors. They decided to become entrepreneurs during their academic span at AGI. Through the journey as an entrepreneur they learnt various skills & knowledge. They enlighten the students with their success stories and challenges faced.
4. **Alumni Meet:** We at SRN Adarsh College have a tradition of inviting alumni for Annual Alumni Meet. In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to academicians for moulding the aspiring students.
5. **Promoting Institute Events:** Alumni associates with various events conducted at AGI.
6. **REMEMBER -** A virtual alumni meet for BCom, BBA students of the batch 2015-2018 was organized on September 19, 2020. It was a fun filled interaction of the Alumni students with their juniors.
7. **Prem Jain & Rajath P S ,** alumni students of 2007-10 were invited to be a part above meet as special guests to share their success stories.
8. **RECONNECT-** A virtual International Alumni meet with Mrs. Laxmi Sand & Mrs. Priya Mehta of 20018-2011 was organized to commemorate International Girl Child Day.
9. To commemorate International International Disabled Day , on December 4 , 2020 our alumni divyangjan student Ali Abbas was

invited to motivate & to share his corporate experience with our DEAF students.

10. Interaction session on Placement & Internship was conducted by our Alumnus Kishore on 9th January 2021.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/5.4.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The vision of the institution is:**

Institutional Mission is important for the present while institutional vision helps to see the future. The latter is a source of inspiration and motivation. Both are realized in concrete terms only if there is a strong leadership. Creativity and innovation are the foundations of the present higher education system. Multi modes of entry and exit have inspired NEP. Several optional courses are encouraged. Thus it is important to keep in tune with changing times. Keeping this in mind the vision and mission are suitably selected and modified from the mission 25 years ago.

**Our Vision**

Adarsh College is committed to the student's success and excellence in teaching. It empowers the students to enrich the social, cultural and economic vitality of our nation and the global community at large.

## Our Mission

Adarsh College is devoted to the enhancement of the educational experience of our students and helps them to achieve their full potential and become good and responsible citizens. The college will strive for excellence in all its activities.

## GOALS AND OBJECTIVES

1. To achieve academic excellence.
2. To compete them at national and international level in all areas of life.
3. To develop leadership qualities.
4. To develop all round personalities of the students.
5. To provide orientation to students towards research.
6. To promote the faculty towards quality research and examination.

## Core Values

- 1.Pursuit of Excellence through Education
- 2.Social Responsibility and Civic Awareness
- 3.Honest and Moral Uprightness
- 4.Empowerment through Education
- 5.Respect for Life and Creation

## AN ENDURING LEGACY IN EDUCATION

Adarsh Group of Institutions (AGI) - a reputed educational establishment, located at Chamarajpet, began its journey in 1971. Since its inception, the organization has provided high quality education amalgamated with world class infrastructure. We are proud to be an ISO 9001-2008 certified institution with NAAC grading of B+. Our consistent excellent results are a testimony of our focus and commitment towards implementing and improving pedagogic practices.

Adarsh prepares graduates who have a strong desire to learn and grow continually, welcomes new ideas, value diversity with desire to succeed and give one's best towards excellence in all spheres of life. Its curriculum includes perspective building skills and competencies for improving communication skills, problem-solving

skills, creativity, innovation and teamwork that also meet the needs of the diverse sectors of the country.

Our commitment is to provide the very best quality education. We are constantly striving to upgrade amenities and infrastructure that facilitate the learning process. Comfortable lecture rooms (with AC), Well-Stocked Libraries, State-of-the-Art Science and computer labs, cafeteria, air-conditioned auditoriums, gymnasium, are some of the infrastructure facilities that ensure an enriching learning experience.

The governance of the institution is reflective:

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and local management committee.

The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration is constitutionally and systematically decentralised. This makes every stake holder responsible and accountable to his work and actions.

Several committees are established with faculty and students as organising members. Each committee has well defined functions and responsibilities. Students organise events and take part as master of ceremony. Leadership qualities are taught.

University appoints a syndicate member to the Governing Council and the council has 4 faculty members along with management representatives. They plan the meetings and present the SWOC and

representations to the university through the university nominee.

We cherish and uphold stakeholder participation in almost every activity. Parent - Teacher meetings are regularly held and parents feel free to meet with the management too. The inclusive approach is commendable. Parents are invited for inauguration, graduation and College day.

The news about various activities are published in the local news paper and gets wide publicity. The natural and spontaneous reception of this news is the only propaganda to the college especially during admissions. College bustles with activities.

Alumni chapters are always active, either visiting or delivering lectures or honouring us as chief guest with their presence. They are the motivating factors of our students and our brand ambassadors.

Every class has a class representative who represents the class in all decision making processes with the Head of the department.

Divyangjan students are our gems. They assist us in many ways and are a joy to be with. They participate in sports along with the normal students and often win prizes. They take part in cultural events and win prizes. Two of our MCom and BCom students are interpreters for the other students and are paid by the management. They are part time teachers. They assist the other physically challenged students to apply for scholarships and in their day-to-day activities. Their co-ordinator helps in putting together the various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College is well aware of that strategies give overall direction to the growth of the college. It involves factors based on SWOC:

1. Advantage of resources (S)
2. Emerging opportunities (O)



### 3. Responding to barriers and resistance (W & C)

Perspective plans are devised keeping in mind short term, medium term and long term development plans.

Academic plans: To introduce several multi-disciplinary subjects as optional as welfare measures of students. To apply for more programs which will be employment oriented and entrepreneurship based.

Administrative plans: To apply for permanent affiliation, 12B status, NIRF ranking and eventually autonomy. To be thrifty in financial resources giving importance to directing the available revenue for the welfare of the students.

Extension activities: To sensitise students to environmental issues, awareness to health & wellness, to appreciate and develop tolerance towards weaker sections and physically challenged.

Alumni: To be part of the regular activities of the college, motivating students and supporting faculty members especially in keeping them up to date the current scenario in employment.

Institution- Industry tie ups: To bring in more industry related guest faculty and Field trips with internships for exposing student to the real world.

One activity successfully implemented:

Academic & admin, Finance, Energy, Environment, Waste Audits conducted

In the beginning of the year these audits have been done. Action taken accordingly shows that the plans were effectively deployed.

Academic - many value based courses have been introduced. As we implement NEP more are in the pipe line

Administrative - Application to NIRF is in the process. Permanent affiliation will be applied for next and eventually 12B.

Scholarships have been awarded to several students from the poorer sections of the society. Faculty members and office staff have helped in applying for scholarship to all students.

Divyangjan students given priority in scholarships by approaching APD, helping hands and Samardhanam.

Extension activities - waste audit has sensitised the entire community into reuse and recycle. ITC collaborates with us to do this. NSS students are part of several eco-friendly activities in their day-to day life. Divyangjan department caters to many needs of the students and inclusive education is the hall mark of the college.

Alumni- International and national level alumni meets were conducted and alumni have visited the college as chief guest. Best alumni award is constituted and given to an entrepreneur girl alumni this year.

Industry- Academia tie ups - Tie ups with KSTA and Pharma industry have helped the college and the students in industry visits, work shops, research grants and national level seminars.

On the whole the audits as part and parcel of the strategic plan to improve the college has proved effective.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.2.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.2.1.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Organogram:**

The organisational structure of the college encompasses faculty members, office staff, support staff, Heads of the departments, committee chairpersons, IQAC, Principal and management.

These constituent bodies serve in monitoring and regulating

different functions in the college.

Operational issues and problems are identified, recognised and remedies found. Committee meetings are regularly conducted and action taken. Management meets the Principal regularly for updates. Monthly power point presentations are submitted to the Secretary to keep the

management informed of all aspects of the college. Departments submit weekly reports of classes conducted, internal exams done and assignment submission. Attendance registers and

work done statements are submitted at the end of the month by every faculty member. Marks registers are maintained in the departmental level. The office monitors the CIE and

University examination result analyses them. This is also submitted to the management thro the Principal. All committees meet regularly to organise programs with the help of students

for the students. In the whole there is smooth functioning and regular monitoring happening in all fields.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The administration takes care of all the internal stakeholders faculty and support staff. Some of them are:

- Gifts during teachers day
- Sweets distribution during festivals
- Technical training
- Re-imburement for conference fees
- Sponsor membership fees
- Travel grants for official duties
- Free health clinic by a doctor who visits the college everyday for 2 hours
- Provident fund
- Gratuity
- Study leave and OODs
- Encouragement to do higher studies - OOD for writing exams, attending viva etc
- Paid maternity leave
- Sick leave
  
- Free stationary

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All faculty members are advised to submit their performance appraisal report thro the Heads of the department each year. The questionnaire consists of qualifications, result analysis, papers published, experience and contribution to the college in the current year. Any recommendations for improvement also are mentioned. This is analysed by the principal in consultation with the management and returned to the faculty member for any action to be taken. This is signed and files.

This is a report for academic performance and achievements. The faculty member is suitably rewarded for their good work. If there is a laxity on the part of the teacher in pursuing research or in excellence in teaching, guidance is given for improvement.

Students also have a chance of giving a feedback on the teacher on the last day of their stay in the college. This is also analysed and discussed with the teacher. Student feedback helps in the teacher understanding his or her need to improve in methods of teaching, punctuality, fairness in giving internal marks, language skills, regularity and general personality.

Continuous evaluation helps the teacher to improve and grow in their fields. The annual appraisal report of the teacher will be made available for them for their self-intospection.

Non-teaching staff are evaluated by the principal and in the general survey done with students. Advice on patience, availability and politeness is given.

All appraisals are shared with the management

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.3.5.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Adarsh Vidhya Sangh is registered at the Registrar of Societies under KSR act of 1960 as a not-for-profit organization. SRN Adarsh College is a unit of Adarsh Vidya Sangh, catering to the higher education needs of students in the community of Chamrajpet. It is also registered under the 12A of the income tax act as the charitable trust and the income is exempted by section 139 of the Act. It is also recognized under Goods and Service Act (GST) for exemption.

The finances of S R N Adarsh College is approved by the Management(Audited statement of account and the budget) as per the statutory requirement. The Secretary receives these documents, duly approved and recommended by the committees and Principal who ensures that the funds are prudently administered in compliance with statutory rules and regulations of the institution.

The statutory auditors execute the role of the external audit in compliance with the rules and regulations governing the Society as per the objectives of the Institution.

Internal audit however, is done at the institution level on stock taking and is a biannual effort by the Sangh office.

The books of accounts are computerized in the updated version of Tally 9.6.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

S R N Adarsh College has a transparent and well planned financial management system in which the Management is the main source of funds. The harmonized Governing body coordinates and monitors the optimal utilization of the funds for the promotion of learner-centric ecosystem.

- The Institution is a centrally managed non-profit organization with honorary governing body members which ensures the income generated is spent optimally in the institution itself
- A financial advisory body is in place to manage funds.
- The management provides financial supports to seminars/workshops/expert talks/Association activities/Faculty Development programmes
- The extracurricular activities of the students are a major concern and adequate funds are provided by the management for Sports and Cultural activities
- Scholarships and free ships to the deserving students
- Provident fund(PF) and Employee State Insurance(ESI)



- benefits are provided to the Management appointed staffs
- Financial Resources of the institution are
  - Tuition fee
  - Hostel Fee
  - Grants From individuals, philanthropist
- Tuition fee is used for the infrastructure and academic activities
- Transparency and accountability is ensured by conducting an annual audit of the statements.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.4.3.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has contributed significantly for institutionalization the quality assurance strategies

Details are as follows:

Conducting Seminars/Workshops/Conferences by the College

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching- e-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multivalent knowledge portal and signing MoUs with research institutes to re-defining the boundaries of a vitalizing, meaningful and holistic education the IQAC has been a proactive player in the overall benchmarking process.

- For academic excellence SRN Adarsh College set Up ACeLT (Adarsh Center for e Learning and teaching). In order to develop e-content recordings, videos and audios for both our regular students and Divyangjan students by using sign language alongside our righteous Miss Shridevi.
- On November 25th 2020 a facility development program was initiated by the IQAC Cell and the Divyangjan cell, the

theme of the FDP was understanding psychology of the specially abled students The resource person was Mrs. Jessy Samuel, Principal, Shiela Kothavala Institution for the Deaf. The event was a grand success.

- o On 4th December 2021 the management organized campus visits for all the staff members to know about AGI and how they have maintained the hostels and health clinic. So that staff members can know more about Adarsh Group of Institution.

For the faculty as well as students (M.Com) institute had organized NET/KSET Training program which was conducted on 17th to 28th February 2021. The resource person was Dr. Janakiram. Program was held for 20 hours and under the guidance of the resource person two faculty members cleared K-SET.

- a) Submission of Data for AISHE portal
- b) Participation in NIRF - application has been uploaded
- c) ISO certification - at the time of this uploading the institution is submitting documents for ISO
- d) FDP was conducted on 27th may 2021
- e) Achievers were felicitated for 100% results
- f) With academic support from NAAC Quality audit workshop was conducted 5th March 2021
- g) Workshop on NEP conducted with CESS 9th July 2021
- h) Two day workshop on AI was conducted in association with KSTA funding.

File Description	Documents
Paste link for additional information	<a href="http://www.agieducation.org/college/naac_agar/2020-21/6.5.1.pdf">http://www.agieducation.org/college/naac_agar/2020-21/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance in accordance with the University schedules. This is displayed in the notice board and circulated. Any changes are announced in class and sent to students through WhatsApp.

All newly admitted students attend the Orientation Programme, in which they are made aware of the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-h

Students are also given a guided tour of the campus and the various facilities.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

All Committees have student representatives who are part of organizing of events. They meet regularly to take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken individually by teachers for their respective courses, through IQAC. Feedback is properly analyzed and shared with individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

POs and Cos are explained and monitored. CO attainment is done through Exit survey and this helps in modifying the approach of teaching and introducing better Value based programs

Employers feedback and parent feedback are also taken into consideration while planning this. During the placement drive also the HR managers visit the college and feedback is taken orally. These interactions help in assessing the academic programs

Guest lectures are arranged with many University officials as resource persons. Informal sessions with them also help in evaluating ourselves.

Work diaries and registers are regularly signed by Principal to

check and follow-up. Work done online is documented with the help of secretaries who consolidate this.

Thus learning outcomes are periodically reviewed by different stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges faced by our society today. The institute conducts regular gender equity promotion

programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society.

The gender equity promotion programs organized by the institution are given below:

SRN Adarsh College has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of considerable women students and women staff.

Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern at SRNAC.

Name of the Programme

Date

No. of Participants

Girl Child Day 15 Oct 2021 97

Gender sensitivity is an inherent value in the cultural spirit of the institute and its neighboring community, as is evident by the following facilities:

a) Safety and Security

- Well-trained and vigilant security guards stationed across the campus.
- Security checkpoints at all campus entries and exits.
- Extensive CCTV surveillance network with 24x7 monitored control rooms.
- Rotational duty by all faculty members for discipline and security.
- Strict implementation of Anti-Ragging and Anti-Smoking at

Campus.

- Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS volunteers.

Separate hostels for men and women with dedicated wardens.

b) Counseling

- Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.
- Mentors are available for counseling of both males and female students.
- Grievance Redressal Committees for staff and students.
- Gender sensitization programs and workshops for students and staff.
- Campaigns against female feticide.
- Others -Entrance Exam Counseling, Medical Counseling, Moral Counseling, Career Counseling for the Students.

c) Common Rooms:

Common Room facility has been provided for girl students in the campus.

d) Any other relevant information

Other measures of Gender Sensitization include -

- Curriculum and Coursework.
- Co-curricular activities.
- Enrolment of considerable number of women students and women staff.

SRNAC has been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission. This is also evident from regular feedback from all its stakeholders.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>
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- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Pollution from waste is unpleasing and results in large amounts of litter in our communities which can cause health problems. Solid waste can be categorized into three types: biodegradable, non-biodegradable and hazardous waste. Bio-degradable wastes include food wastes, canteen waste, wastes from toilets etc. Non-biodegradable wastes include plastic, tins and glass bottles etc. Hazardous waste is waste that is likely to be a threat to health or the environment like cleaning chemicals, acids and laboratory chemicals.

SRN Adarsh College's key operations has very less adverse impact on the environment as the college is very conscious of generating less waste and recycling it and also ensures that less natural resources are consumed.

The college has segregated waste into three parts:

1. Solid Waste
2. Liquid Waste
3. E-Waste

Solid Waste Management:

- The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. The administrative supervisor ensures that the waste in each floor is collected at designated time intervals. Housekeeping staff in each floor collect, clean, segregate and compile the waste in the dustbins provided at each floor. The class dustbins are emptied in movable containers/dustbins provided for each floor and is taken to the dumping yard of the College.
- The College is in contact with authorized collector (BBMP) who collects the waste from the college premises, segregate them, recycles them and disposes them at the landfills authorized by the government.

Liquid Waste Management:

- Liquid waste is generated from College building, Hostels and canteen.

Liquid waste generated by the College are of two types:

1. Sewage waste and
2. Canteen effluent.

The above waste is discharged through BWSSB connection.



**Biomedical Waste Management:**

- The college does not generate any biomedical waste.

**E-Waste Management:**

- SRN Adarsh College has very efficient mechanism to dispose E-wastes generated from various sources. E-wastes are generated from Computer laboratories, Staffrooms, Academic and Administrative Offices.
- Memory chips, motherboard, compact discs, cartridges etc. generated by electronic equipments such as Computers, Radio, TV, Phones, Printers, Fax and Photocopy machines are recycled properly. Instead of buying a new machine buyback option is taken for technology upgradation. The e-waste generated from hardware which cannot be reused or recycled is being disposed-off centrally through government authorized vendors.

**Waste recycling system:**

- The college does not have a Waste recycling system yet.

**Hazardous chemicals and radioactive waste management**

- The college does not generate any Hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and**

**C. Any 2 of the above**

distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards culture, regional, linguistic, communal, socio-economic and other diversities.

Different sports and cultural activities are organized inside the

college to promote harmony towards each other. Commemorative days like women's day, Yoga day along with many regional festivals like Dussehra, Ganesha, Onam etc are celebrated in the college. Language department and NSS also organize Skits to disseminate communal and socio-economic messages.

This established positive interaction among people of different racial and cultural background.

#### Cultural

Cultural week was celebrated between 11th Jan and 22nd Jan with activities such as shades of blue, twinning etc. ALOHA 2021 was conducted on 11th - 19th January 2021

#### Regional

Students participated enthusiastically dressing in traditional attire. AGI Celebrated Kannada Rajyotsava on 20th November 2020, on this occasion a Quiz and Essay competition was organized by Kannada Department.

#### Linguistic

The AGI was organized Hindi Divas Celebrations on 14-9-2020. The Department of Indian Languages organized Quiz to celebrate Hindi Divas around 900 students participated. The Department of English organized on 27-4-2021; Quiz to celebrate English language Day, around 1500 students participated.

#### Communal Socio Economic

The Divyangan Cell and the Human rights protection cell of SRN Adarsh College organized an awareness program on sound pollution and air pollution called Noiseless Deepavali. The Chief Guest was Mr. Rajeev Chandrashekar, a social activist and alumni of Adarsh Group of Institutions. The A gender sensitization workshop organized on 5-6-2021 to 9-6-2021. The Students attended women empowerment and gender equality. Need for developing gender sensitivity during the pandemic time organized by various colleges and received certificates.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At SRN Adarsh College, we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institution through various means.

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities.

In addition to this many regular programs are conducted by NSS to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen.

#### Value

NSS volunteers participated in socially significant program, they were thought meditation and pranayama in workshop. On April 6th 2021 Shalini (hearing impaired student of I year) family crisis her mother met with a road accident and the students of Adarsh collected Rs 22,000 as voluntary donations and contributed towards medical expenses.

#### Rights

The Minority rights day was celebrated on 18th December 2020. The human rights protection cell organized a webinar titled 'Minorities Rights day 2020'. The chief guest for the occasion was Sri. Adil Pasha, founder and chairman, AIHRF and Dr. Shakila Banu N, Principal, Maldand English School. A video was played to bring about the awareness about minorities and their rights in India.

## Duties

The Constitution day was organized on 26-11-2020 by NSS unit organized a poster making competition with the theme Indian constitution. The preamble of the institution was posted to all the students in their Whatsapp group and gets the better understanding of Indian constitution. The Students, teaching and non-teaching staff received the COVID vaccine on 28th June 2021 Dr. Tejaswini, BBMP was chief guest.

## Responsibilities

The Human rights day by Divyangan cell organized on 05-11-2020. One day event was organized for all the hearing impaired students, the expert committee from Cheshire home Bengaluru; they conducted occasional educational training and skill development program session. Homage was paid to Gurudev Rabindranath Tagore on 7th may 2021. Competition on reciting poems was conducted. NSS unit of the institution conducted cleanliness drive of swachatha abhiyan.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### National Days

1. Independence Day: 15 August celebrated with competitions and flag hoisting
2. Republic Day: Every year on 26, January this is celebrated.
3. Kannada Rajyotsava Day is celebrated in the month of November of every year. This was the day in 1956 when all the Kannada language-speaking regions were merged to form the state of Karnataka.
4. Ambedkar day or Bhim Jayanti is an annual festival observed on 14 April to commemorate the memory of B. R. Ambedkar.
5. Rabindranath Tagore's birth anniversary on the 25th day of the Bengali month of Boishakh, or Pochishe Boishakh.
6. Vivekananda day: 12 January is celebrated as National Youth Day every year.
7. Gandhi Jayanti is an event celebrated in India to mark the birthday of Mahatma Gandhi. It is celebrated annually on 2 October.
8. Pulwama attack on 14 February 2019, when a convoy of vehicles carrying Indian security personnel on the Jammu-Srinagar National Highway was attacked by a vehicle-borne suicide bomber. Students gather to pay homage to the slain soldiers.
9. Teachers day is a special day for the appreciation of teachers, and may include celebrations to honor them for their special contributions and remember Dr S Radhakrishnan. The management appreciates the teachers with a surprise gift and students with a celebration.
10. Communal harmony week
11. To mark the occasion of National integration for communal Harmony week from November 19-25, 2020, an awareness

session was organised about the National Foundation for Communal Harmony (NFCH), an autonomous organization with ministry of home affairs, Government of India.

12.

13. Constitution day 2020

14. In addition to the FDP to mark the constitution day which is observed on November 26, 2020, the NSS unit organized a poster making competition with the theme 'Indian Constitution.' All the students were encouraged to participate in the competition and sent their posters online.

15. The preamble of the institution was posted to all the students in their whatsapp groups to read it and get a better understanding of the Indian constitution.

16.

#### International days:

1. The International Day of Yoga has been celebrated annually on 21 June since 2015, following its inception in the United Nations General Assembly in 2014

2. World environment day is celebrated annually on 5 June and is the United Nations' principal vehicle for encouraging awareness and action for the protection of the environment

3. Mother's day: Celebrated around the world as a day to honour mothers, and motherly bonds within the family,

4. The Divyanggan Cell celebrated International Day of Persons with Disabilities on December 04,, 2020, with the theme of "Building Back Better: Toward a disability inclusive, accessible and sustainable world, post- Covid-19".

5. International girl child 2020

6. 'She Cell' of the college, to commemorate International girl child day 2020, facilitated 5 toppers of SSLC for their achievement. Every year girl students are given free application forms for the next year on March 5th-10th as encouragement for girl students to continue their education.

7.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### . Title of the Practice

Audits for quality assurance

### 2. Objectives of the Practice

Energy audit is an inspection survey and an analysis of energy flows for energy conservation in a building.

Waste audit determines the composition and quantities of waste being generated

Green audit is done to promote the Environment Management and Conservation in the Campus.

Environment audit identifies environmental compliance and management system implementation gaps, along with related corrective actions.

### Gender Audit:

Gender audit is done and efforts are made to improve Girl Child admission on March 6th every year all girls students of 2nd PUC are given by free application forms.

### 3. The Context

Energy audit includes a process or system to reduce the amount of energy input into the system without negatively affecting the

output.

Waste audit has to determine composition and quantities of waste being generated. It has to measure effectiveness of existing waste management systems and identify opportunities for improving waste management systems and strategies.

Green audit has to determine how well the environmental management systems and equipment are performing and verifying compliance with the relevant national, local or other laws and regulations.

Environment audit identifies, quantifies, describes and prioritizes a framework of Environment Sustainability in compliance with the applicable regulations

#### 4. The Practice

Energy audit was costly but was done internally with the help of a parent and the maintenance staff. The comments helped in cutting down the costs and regularizing some electrical points. The elevator was repaired and it helped in saving power.

Waste audit was done with the help of the ITC waste management team. The report was discussed with the management and the team comes back in 3 months for check

Green audit is part of the curriculum. The paper consists of topics on pollution and students are aware of the recycle-reuse policy and environmental friendly measures during festival time - clay Ganesha making workshops and paper bags as substitute of plastic

Environment audit Environmental emergency procedures adequately addressed and displayed. The safety equipment such as fire extinguishers and water based extinguishers are checked every year and the students are well versed with its use. Solar panels and rain water harvesting are available in campus and students are oriented in this during the induction program.

#### Limitations:

COVID 19 had caused long breaks of lockdown which delayed many audits from being carried out. Students were not available in campus for upgrading them with the environmental issues that the institution faced in keeping the campus sanitized. New cleaning

machines were bought.

#### 5. Evidence of Success

Energy audit helped in repairing the lift and getting a green motor.

Waste audit was the most useful audit that helped in not wasting but teaming with ITC helped recycle. The support staff are also trained and during the COVID lockdown and in person classes the students had a safe environment

Green audit helped in cleaning up the paper waste and sending them for recycling

Environment audit was informative and students learnt environmental awareness to have that as life long learning.

#### 6. Problems Encountered and Resources Required

Some audits can be done with the help of faculty members and students . But some needed external support. This during the pandemic was a struggle. Waste audit was very well received by faculty and students but was cumbersome.

Energy audit was expensive but a parent pitched in to help so the problem was solved. Green audit also required an outside person to help make measurement. Academic and Admin audit was time consuming and had to happen throughout the year.

#### 7. Notes

When implementing in other institutions, in the beginning of the academic year, awareness of these audits must be made. A suitable budget must be approved. External agencies should visit and make clear the modalities of assessment. A committee to monitor these audits must be formed and over the academic year the audits must be in the calendar of events. These will ensure that the audits are well spaced out and are not a burden during the term days. Students must be part of the committee and should spread the information to homes and to friend. This will ensure that the audit and the recommendations are passed on to all stake holders.

Best Practices 2

## 1. Title of the Practice

Adarsh Centre for e- learning and Teaching : ACeLT

## 2. Objectives of the Practice

Due to the COVID pandemic lockdown the students needed e learning material. The physically challenged students also needed them in audio and video forms. Students and staff members need awareness about COVID and prevention of spread, social distancing.

## 3. The Context

The need to reach students through electronic media was always planned. A 55-days lockdown throughout the country was started on March 25th, 2020, to reduce the transmission of the Corona virus. The outbreak is inextricably linked to the economy of the nation, as it has dramatically impeded industrial sectors.

Faculty members had to prepared in detail and record their classes and lectures through e learning and e teaching . This had to be edited and recorded. A technical team helped in the DVD preparation and labelling.

During the pandemic India, with a population of more than 1.34 billion—the second largest population in the world—was having difficulty in controlling the transmission of severe acute respiratory syndrome coronavirus among its population. Multiple strategies were necessary to handle the outbreak - the most important one was making people aware of the seriousness about the disease and teaching them prevention techniques.

## 4. The Practice

For normal students: These students were able to access the material by sending sms or whatsapp note or a mail to the librarian, the notes, question papers of past years and solved papers were kept available.

For Blind students: The Braille resource center of Bangalore University extended their facility to the college to record text books in audio form. These wer stored and distributed

For DEAF students:

Three interpreters are available. They are able to video the summary of lectures and keep them recorded. As and when needed these are sent. On a regular basis also the sign language interpreters help with the e learning

COVID time initiatives: Frontline workers - teachers and attenders were oriented- for self care by encouraging them to enroll for a two-week online course on COVID Sureksha from CMC Vellore & Azim Premji University. The facilities of ACeLT was used. The COVID task team used electronic media to announce the COVID vaccine drives in the neighbourhood

5. Evidence of Success Many students who are DEAF have been admitted since the word went around that e learning material are available. The blind student also admitted with the assurance of audio text books.

Library was able to distribute past question papers and answers to solved papers during the pandemic electronically. The pass percentage improved. For faculty members also the recordings were a great help. Although library users were less in person, more accessed through emails. All the front line workers completed the COVID sureksha course and received certificates from CMC Vellore and Azim Premji University. The knowledge that they received helped them to have a proper awareness of the disease and measures to curtail its spread. Also whenever there was a case of infection in family or in college, everyone knew the procedure to take care of themselves and continue regular work. Five free vaccination drives were conducted for the stakeholders and public with the help of BBMP.

6. Problems Encountered and Resources Required

This is a highly technical support for students and so needs a solid support of a technical team. Electricity to be available during the day so the recording goes undisturbed. It was hard to find faculty members and the technical team to find a common time when the recording could happen. The recording for the blind students had to be done in the Braille resource centre in University. So the text books were taken by the librarian to the Bangalore University Braille resource centre and audio recorded. The software had to be made available in order for the blind

students to listen. The Divyangjan students also needed an interpreter to do the sign language and her availability adjusted to technical teams recording

The COVID course was for 2 weeks and everyday all the participants had to spend their afternoon listening to the lectures and answering the quiz. Entry fee was Rs 100 each but the hospital waived it for us. During the first Vaccine drive , it was difficult to convince the public that this was necessary but soon many were convinced and a large number turned out for the drive.

## 7. Notes

Since the room for this practice requires expensive equipment, any institution that plans for this should budget for it in the beginning. VCDs must be available and a committee to monitor it must be available. Recorded VCDs must be catalogued and stored safely.

All faculty members need to co-operate and spend time. So the time tables can be planned and adjusted suitably.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Introduction:

The Vision and Mission of the institution was established by the founders to reach out to the youth of the country to provide a holistic education. Inclusive education was always part of the long term goals for all. Thus the college admits physically handicapped students especially DEAF students and a few blind students and provides facilities and scholarships. These students attend classes along with all other students participate in cultural and sports activities along with the other students.

Thus the regular students are sensitized to the disabilities in the friends and learn to live together. The special students also learn to communicate in their own way and adjust to a normal mode of living. The special students get good grades and are given training in placements and are placed according to their abilities. Awards are won by them too in their workplaces.

#### Inclusive education for the DEAF students

a) A divyangjan cell was established. A room was allocated for the Divyangjan department. Room No 403 was specially equipped for the purpose

b) Interpreter Ms Sridevi was appointed as a part time faculty. Two of our own students from BCom who are hearing impaired and had secured I class in the overall performances were also appointed as part time teachers to help the other students. Both joined the MCom course with scholarships provided by the college and are paid a remuneration. These two alumni help in conducting classes for the rest of the BCom DEAF students and also help in coordinating the 8 DEAF students who joined MCom.

c) Although some initiatives are implemented in the education of students with hearing impairments in the regular college, challenges are still encountered in their education. Academic support and the way of working with the DEAF students is difficult and in these days of pandemic it is a challenge. Their range of vocabulary is often limited, which in turn affects their level of English literacy. So classes in Communicative English were conducted with the help of our faculty and Cheshire home.

d) Students with hearing loss may appear isolated in the learning environment. The possibility for social contact and interaction with other students is often limited, and this isolation or separateness may have an impact on learning. Events were conducted where the DEAF and the regular children participate. This also helps them when placements are done. The feedback reports from HR are often encouraging that our DEAF students adjust well in workplaces.

e) It is difficult for a DEAF student watching an interpreter to also take notes from an overhead or blackboard. An interpreter is unable to translate concurrently both words and any information given on an overhead. It is important therefore that all information should also be available as handouts. This was done

with the help of faculty members giving short notes or providing power point slides to all DEAF students

f) videos and ppts with captions were used where possible in classes and sent to DEAF students as tutorials

g) Extra curricular activities for the DEAF students:

- Many students took part in sports events and won laurels
- DEAF children participated in Fashion shows.

h) Placement Support to hearing impaired students

- Assessment of each Divyangjan student on their capability was done by Cheshire Home in September 2020 and the value based course on Communicative English along with soft skill classes were conducted
- Hearing impaired students need assessment and accordingly career counselling was done. Giftabled and Cheshire Home conducted these events for placement help for these students. Advanced Excel courses was offered online and offline.

Sign Language Classes for faculty members were conducted to in October 2020. With the aim of facilitating the deaf students learn better, the teachers and non-teaching staff attended a 10-Day (20 hours) program in Sign Language .Ms Sridevi and 2 of her assistants conducted the class. Certificates were given for those who completed the courses.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1. Faculty members to collaborate with students to present papers for publication

2. Staff members to apply for reearch grants



3. To conduct First Aid Training in association with Indian Red Cross for faculty members, students, office staff and support staff

4. To Conduct Extension activity for locals

5. Intercollegiate Cultural and Sports competition for students

NAAC