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Reg. No.

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I Semester B.Com. Degree Examination, March/April - 2023**COMMERCE****Practical on Skill Development****(CBCS Scheme 2019 onwards)****Paper : 1.7****Time : 2 Hours****Maximum Marks : 50****Instructions to Candidates:**

Answers should be written completely in English.

SECTION - AAnswer any **Four** questions. Each question carries **5** marks.**(4×5=20)**

1. Draft a specimen of cheque with MICR technology.
2. State any five accounting standards.
3. Draft an annual general body meeting notice.
4. Present format of business plan.
5. Show the format of Branch account.

SECTION - BAnswer any **Three** questions. Each question carries **10** marks.**(3×10=30)**

6. Draft a memorandum of association with imaginary company.
7. Prepare a departmental trading, profit and loss account and balance sheet with imaginary figures.
8. Draft a project report to start a SSI unit.
9. Draft an application form for opening savings bank accounts.